



Call to Conference



ZONTA
INTERNATIONAL
DISTRICT 4
BUILD A BETTER WORLD
FOR WOMEN AND GIRLS

59th District 4 Conference September 26-27, 2025

Registration Deadline:

July 31, 2025

Elections, online voting:

September 16-20, 2025

Four Points by Sheraton, St. Catharines
3530 Schmon Parkway, Thorold,
Ontario, Canada



Inspire &



Energize

2025

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Zonta District 4 Governor Welcome Message



Hello Zontians of District 4!

The District 4 Conference is well on its way to be a fun-filled, information gathering event.

We will be fortunate to have our District Zonta International Liaison Lia Bautista, from the Zonta Club of Phillipines to join us in St. Catharines. We also have a wonderful keynote speaker on Friday after our banquet, Samra Zafar. Samra is a survivor of child marriage, domestic abuse and a resilient champion for change. Her life story is not to be missed. Then you can show your Zonta Spirit as you dance or take fun photos with your fellow Zontians!

Your Conference Committee has done a lot to make this a memorable conference. Your committee co-chairs are Kris Fletcher and Julie Brown (Kitchener-Waterloo club). Other members include Brenda Graham (Kitchener-Waterloo club), Marnie Piggot (Oakville club) Lindsay Edwards (Batavia-Genesee club), Jill Coburn (Jamestown club) Kathy Smith (St. Catharines club), Sandra Cronk (Hamilton 1 club), Lori Robinson (Brampton-Caledon club), Sheena Poole (crossborder Canada-USA club) website/registration support. These are not the only members who will be involved and you will meet them as the conference evolves. Both Lt. Governor Faria Latif and myself are thrilled at the work this small but mighty group have been doing to bring you the 59th District 4 Conference.

Like 2 years ago, we will have a 2 day conference, advance registration, and online speeches of D4 board nominees and nominating committee that every member can attend. Electronic voting will take place, and each club will need one delegate to be present for this voting. Clubs over 30 are allowed to have 2 delegates.

This Call to Conference follows the bylaws of Zonta International requiring the Governor to issue a Call to Conference at least 60 days prior to the electronic voting.

The information contained in this document will give you details for the 59th District 4 conference. Please read through it carefully for crucial conference dates, agenda, workshops and the presentation by the nominating committee of candidates for the 2026-2028 elected board and nominating committee. Review the proposed 2026-2028 District budget and amendments to our district's Rules of Procedures and Zonta International Bylaws and Resolution to prepare your club's delegate(s) for district business motions, discussion and voting. More information will be available on the website, by email, and in the enews as added details are confirmed.

I am looking forward to seeing all of you online and many of you who will be registering to attend in person for this biennium's district conference. I'm excited to see you in your dancing shoes showing your Zonta Spirit.

As Sustainability is one of ZI President Salla's wishes, this Call to Conference and the Conference Program will only be available electronically.

On behalf of the District 4 Board, Committees, and Conference Steering committee, have a great summer and we can't wait to see you in September to Inspire & Energize!

In Zonta Spirit,
Jane Newman,
2024-2026 Zonta International Governor



59TH DISTRICT 4 CONFERENCE 2025

Electronic Voting for 2026-2028 District 4 Board & Nominating Committee

September 16 - 20, 2025

In-person District 4 Conference Business

September 26 - 27, 2025

Conference Venue

Four Points by Sheraton | St. Catharines Niagara Suites

Hotel Website: <https://www.marriott.com/en-us/hotels/iagfp-four-points-st-catharines-niagara-suites/overview/>

Online Conference Registration & Accommodation Booking

District 4 Members' Website Conference page: <https://members.zontadistrict4.org/d4-events/59th-district-4-conference-2025/>

Registration: Closes July 31, 2025. You can register for the conference in either US \$ or CND \$ at the links provided <https://members.zontadistrict4.org/d4-events/59th-district-4-conference-2025/registration-2025/>

Accommodation Booking: To July 31, 2025 or while accommodations are available (first come, first served basis). You can also register by phone. To reach the hotel front desk directly for individual reservations, call **905-984-8484 x1900** and inform them that you are reserving a room for the Zonta D4 Conference – September 2025.

Form Deadlines: July 31, 2025 for Conference Delegate(s) & Alternates(s), Members Memorial, Club Fundraising Table forms.

NOTICE TO CLUBS TO HOLD ELECTRONIC ELECTION FOR DISTRICT 4 ELECTED POSITIONS

This serves as the official notice to District 4 clubs on how we will proceed with electronic elections.

- Elections will be held in advance of our in-person conference. Nominations from the floor shall be allowed for additional nominations; the nomination period will be four days prior to the commencement of the **electronic voting period from September 16 to September 20, 2025**. Further nominations must be forwarded to the Nominating Committee by **July 31, 2025** to be considered. Nominees must be qualified and have provided their consent to serve.
- The election process will use ElectionBuddy as the voting platform.
- Each club is to have one delegate/vote for electronic voting requirements. Clubs holding two votes can have one delegate and one alternate at the in-person conference meetings.
- The district Meet the District Candidates is open and held electronically using Zoom on **August 27, 2025**.
- The election results will be made public on Friday, September 26, 2025, during the first business session.
- The district conference will be held in-person from Friday, September 26 – Saturday, September 27, 2025.
- Conference registration is open from June 18 to July 31, 2025. We would like to have most people registered by July 31 however registration will remain open past July 31 but you may be unable to find accommodation.

Club leaders should direct any questions to their respective Area Director who will in turn bring those questions to the District 4 Board.

District 4 Conference Agenda Overview

Pre-Conference Wednesday, August 27, 2025 7:00 PM Online

Meet the D4 Board Board and Nominating Committee candidates to be elected

ZOOM details

<https://us06web.zoom.us/j/85406502726?pwd=ab98HHVFifpJyplz6AwXzDewb7jkqD.1>

Meeting ID: 854 0650 2726

Passcode: 784751

Monday, September 8, 2025, Online

- a. 6:00 PM First Timers' Meeting (45 minutes – Zoom link will be sent to first timers)
- b. 7:00 PM Delegate Training (45 minutes – ZOOM link will be sent to club delegates)

Tuesday, September 16, 2025, 9:00 AM – 11:55 PM Saturday, September 20, 2025, Electronic Voting

Delegate Voting for D4 Elected Board and Nominating Committee (ZOOM link will be sent to delegate/voting members)

59th District 4 Pre-Conference Thursday September 25, D4 Board Meeting and Zonta International Reception (by invitation)

- a. 5:00 pm Board meeting
- b. 7:00 – 9:00 p.m. – Reception by invitation for Zonta International Director, Lia Bautista

**59th District 4 Conference
Friday, September 26**

	Morning activities for attendees to arrange on their own	
1:00 – 2:30	D4 Service Project – Assembly of donation bags for women’s shelter, Gillian’s Place	Four Points by Sheraton, St. Catharines, ON, Canada Decew Room
12:30 – 3:00 PM	Registration & Credentials	Lobby by the Brock Ballroom
1:00 – 3:00 PM	Zonta Store & Basket Raffle set up & open	Brock Ballroom Room
3:00 PM	Hotel Check-in	
3:30 – 5:30 PM	First Business Session: <ul style="list-style-type: none"> • Opening Ceremonies, Greetings • Presentation of 2026-2028 D4 Board & Nominating Committee (Results of Voting) • ZI D4 Liaison, Director Lia Bautista 	Brock Ballroom Room
6:00 – 6:30 PM	Reception and find your dinner seat	Brock Ballroom Room
6:30-7:30 PM	Conference Dinner	
7:30 PM	Keynote Speaker –Samra Zafar (see bio)	
8:30+ PM	Social	

59TH DISTRICT 4 CONFERENCE 2025 – CALL TO CONFERENCE

Saturday, September 27

7:30 - 8:45 AM	Continental Breakfast -Buffet	Brock Ballroom Room
8:00 - 8:45 AM	Credentials Table Open	Lobby by Brock Ballroom Room
7:30 - 8:45 AM	Zonta Store & Foundation Raffle	Brock Ballroom Room
9:00 - 10:30 AM	Second Business Session <ul style="list-style-type: none"> • <i>D4 Members Celebration of Life</i> • <i>Lt. Governor Faria Latif Membership Report</i> • <i>2022-2024 Financial Statements & Compilation Report</i> • <i>Approval of Treasurer Proposed 2026-2028 D4 Budget and Dues</i> • <i>Approval of proposed amendments to ZI Bylaws, D4 Bylaws, Resolutions and Rules of Procedure</i> 	Brock Ballroom Room
10:30 – 10:45	Break (Zonta store and raffle baskets open)	
12:00 PM	Hotel Checkout Deadline	Time will be confirmed and announced if different
10:45 – 11:45	Resume Second Business Session <ul style="list-style-type: none"> • <i>Area Director & Committee Chair Reports</i> • <i>D4 Award recipients</i> 	Brock Ballroom Room
11:50 – 1:15	Lunch Buffet (12:15 store and raffle open)	Brock Ballroom Room
	D4 Awardee Speaker	Brock Ballroom Room
12:30 - 12:55 PM	Credentials Table Open	Brock Ballroom Room
1:15 – 1:30 PM	Third Business Session <ul style="list-style-type: none"> • <i>Conference updates</i> 	
2:30 – 2:45 PM	Break	
1:30 – 2:20 PM	Workshops – Session 1	Brock Ballroom Room and Decew Room
2:20 – 2:30	Transition, Break, Final Raffle submissions and Zonta Store sales	
2:30 – 3:20	Workshop Session 2	Brock Ballroom Room and Decew Room
3:20 – 3:30	Transition Break	
3:30 – 4:15 PM	Resume Third Business Session <ul style="list-style-type: none"> • <i>Call to Conference 2026</i> • <i>Call to Convention 2026</i> • <i>Raffle Baskets & Draws Announced</i> • <i>Conference Evaluation</i> • <i>Closing Remarks</i> • <i>Conference Closed</i> 	Brock Ballroom Room

59TH DISTRICT 4 CONFERENCE 2025 – CALL TO CONFERENCE

Saturday, September 27 Evening (Ticketed event to be confirmed)

5:15-6:15 PM	Dinner at the Hotel	Brock Ballroom
6:15pm	Depart for the theatre – Carpool or bus transportation to be determined	Four Points Sheraton Lobby
7:00 – 9:00 PM	Performance of Anything Goes	Shaw Festival, Festival Theatre, Niagara-on-the-Lake, ON
9:30+ PM	Social	TBD

Zonta District 4 Conference Dinner Guest Speaker, Friday September 26, 2025



Dr. Samra Zafar

Physician | Expert on Authentic Leadership and Inclusive Wellness | Bestselling Author

Dr. Samra Zafar is passionate about helping people live and lead with courage to become agents for change. She is an award-winning international speaker, bestselling author, and resident psychiatrist who specializes in authentic leadership, belonging, and inclusive wellness. In her captivating keynotes, Dr. Zafar shares valuable, science-backed tools and insights to help leaders build authentic connections and inclusive workplace cultures that foster high performing, resilient, and agile teams for transformational results.

After escaping a decade of abuse as a child bride in Canada, Dr. Zafar pursued her education and became a global advocate for progress. Her bestselling memoir, *A Good Wife: Escaping the Life I Never Chose*, shares her journey while her second book, *Unconditional: Break Through Past Limits to Transform Your Future*, details science-based strategies rooted in lived experience to help readers unlearn limiting beliefs and live fuller, unconditional lives.

Previously a leader in financial services, Dr. Zafar is currently completing her residency in psychiatry at the University of Toronto. She is also the founder and executive director of Brave Beginnings, a registered charity that provides mentorship to survivors of abuse. Her work has been featured in several national and international media outlets, including *The Huffington Post*, Harvard Medical School's *Primary Care Review*, CTV, CBC, Global News, the *Globe and Mail*, the *Toronto Star*, and more.

A four-time TEDx speaker, Dr. Zafar has been recognized as one of Canada's Top 100 Most Powerful Women, Top 25 Most Inspirational Women, and Top 25 Canadian Immigrants. She is a trailblazer, spearheading inclusion and wellness in organizations across the world. Past speaking clients including RBC, TD, Manulife, Deloitte, CPA, Yale University, Adidas, Art of Leadership, Canadian Psychiatric Association, UNICEF, and several other corporations, associations, and universities. Her keynotes combine scientific research with hard-earned life lessons to share courageous strategies that lead to bold results.

Dr. Zafar earned her medical degree from McMaster University. She also holds a bachelor's and master's degree in economics from the University of Toronto. Formerly a governor at the University of Toronto, Dr. Zafar currently sits on the board of Women's College Hospital Foundation. She also served as chair of the University of Toronto Mississauga Campus Council.

Zonta District 4 Slate for 2026-2028 Biennium

District Governor	Faria Latif	ZC of Toronto
Lt. Governor	Diane Balaban	ZC of Olean
Lt. Governor	Rosanna (Rosie) Papalia	ZC of Jamestown
Area 1 Director	Kristine Fletcher	ZC of Kitchener-Waterloo
Area 2 Director	Trish Mongeon	ZC of Hamilton 1
Area 3 Director	NO Candidate	
Area 4 Director	Angela LaPaglia	ZC of Buffalo
Area 5 Director	Eileen Healy	ZC of Jamestown
Treasurer	Jill Colburn	ZC of Jamestown
Nominating Committee		
	Cheryl Gruber	ZC of Warren
	Marnie Piggot	ZC of Oakville
	Heidi Salva	ZC of Cheektowaga-Lancaster

Respectfully Submitted by D4 Nominating Committee
Nancy Peacock, Chair, Zonta e-Club Cross Border (Canada-US)
Brenda Graham, Zonta Club of Kitchener-Waterloo
Donna Monaco, Zonta Club of Grand Island

Candidate for Governor



Faria Latif

Zonta Club of Toronto, ON
 Member for 20 years
 Attended: ZI Convention in Hamburg in 2022
 D4 Conference in 2023
 D4 Spring Summits in 2023, 2024, 2025

District Appointed	District Service Committee Member ('20-'22)
District Elected	Lt. Governor and District Membership Chair ('24-'26) Area 2 Director ('22-'24)
Club Appointed	
Club Elected	Zonta Toronto Club President ('20-'22)

Achievements within Zonta

- Lt. Governor and District Membership Chair ('24-'26) – Increase number of members in the District by 11% by the end of April '25. Presentations at District Events, participate and lead Strategic Plan initiatives.
- Area 2 Director ('22-'24) – support the Clubs in the Area, attend Area Club Events, Conduct New Member and Board induction ceremonies, successfully hold 2 Area Spring Summits, participate in District Conference, attend ZI Convention in Hamburg in 2022.
- District Service Committee Member ('20-'22) – support the Committee Chair with the committee activities and reporting, create postings for the District newsletter.
- Zonta Toronto Club President ('20-'22) - hold this office during the global pandemic, adapt new ways of conducting Club activities. Hold meetings virtually, establish Book Club, introduce the Orange Bag program to continue Serving the community, maintain the number of Club Membership.
- Club Member since 2005 – participate in Club meetings, activities, Service and Advocacy

Business/Professional Information

Current Company/Organization: Metrolinx
Nature of business: Regional Transit Agency
Position/Title: Director

Number of years in the most recent position: 5

Responsibilities of position: Director of Capital Projects at Metrolinx is responsible for the strategic leadership and direction of large-scale transit infrastructure projects, including design, development, and execution. This involves overseeing project teams, ensuring successful delivery within budget and schedule, and collaborating with internal and external stakeholders

Describe how your business or professional experience and skills will contribute to the position for which you are submitting your nomination

As a senior leader in a regional transit agency's capital projects department, I manage complex infrastructure initiatives, lead multidisciplinary teams, and navigate strategic planning, budgeting, and stakeholder engagement. My architectural training enhances my ability to approach challenges creatively and systematically. These skills—combined with experience in public service, consensus-building, and long-term project execution—translate directly to leading a diverse District. I bring a results-driven mindset balanced with a collaborative leadership style, both critical to supporting the Clubs in the District, advancing Zonta's mission, and ensuring sustainable impact.

What special skills do you bring to this position?

With almost two decades of Zonta membership and leadership, including roles as Club President, Area Director, and currently District Lieutenant Governor and Membership Chair, I bring deep organizational insight, strategic planning experience, and strong governance skills. Professionally, as a senior leader in capital project delivery for the regional transit agency, I manage complex, multidisciplinary teams and budgets. My background in Architecture strengthens my analytical and problem-solving skills. I also bring a passionate, long-standing commitment to women's advocacy and equity, ensuring I lead with both empathy and efficiency.

Why are you interested in holding this position?

I am deeply committed to Zonta's mission and values, and I see the District Governor role as an opportunity to dedicate my knowledge and experience to the service of the District members. Having witnessed the transformative impact of our organization's advocacy and service efforts, I'm motivated to lead with vision and continuity — strengthening club engagement, mentoring emerging leaders, and expanding our impact. This role offers the opportunity to support and empower others while ensuring our District remains aligned with Zonta International's strategic priorities. I believe my experience, passion, and collaborative leadership style make me well-prepared to serve in this capacity.

If elected, describe your goals for advancing the objects of Zonta International and how do you propose to accomplish them?

My goal is to strengthen club vitality and engagement, promote leadership development, and increase advocacy impact across the district. I will encourage cross-club collaboration, mentor emerging leaders, and support clubs in aligning local projects with Zonta International's goals. I aim to enhance communication and transparency, ensuring clubs feel supported and connected. By fostering strategic partnerships both internally and with external partners, and amplifying our voice on key women's issues, we can further elevate Zonta's profile and effectiveness in advancing gender equity.

Candidate for Lt. Governor



Diane Balaban

Zonta Club of Olean, NY
Member for 17 years

Attended: ZI Convention Orlando Florida 2014

Conferences: Zoom 2021(COVID), Buffalo, NY 2019 & 2011, Brampton-Caledon 2017, Waterloo 2015

Workshops/Summits: all since I became a member

NAIDM: Texas 2019, Ohio 2021

District Appointed	D4 Conference Chair September 2021 Foundation committee member 2024-2026
District Elected	Area 5 Director (2018-2020) Nominating Committee 2022-2024 (Chair)
Club Appointed	
Club Elected	Secretary 2024-2026, 2022-2024, President 2014-2016, 1 st VP 2011-2014, 2 nd VP 2009-2011, Board member

Achievements within Zonta

Zonta has allowed me to become more attuned to both local and international issues. I attended the International Convention in Florida where I was our club delegate. As Area 5 Director, I was able to collaborate with others in the district which allowed me to have a tremendous amount of interaction with other clubs. In my club I have been very active in all our projects and fundraisers and have even gotten a few new people to join. I have also been our club’s Zontian of the Year twice.

Business/Professional Information

Retired 2019

Describe how your business or professional experience and skills will contribute to the position for which you are submitting your nomination

I am retired from the workforce. I was a greeter/registration clerk at our local hospital and worked with students as a teacher assistant in a high school Special Education classroom. These positions allowed me the opportunity to interact with a variety of people and experience a number of different situations. I availed myself of many in-service courses offered to help me with my jobs. I believe these experiences will certainly benefit me with working with a much larger and diverse organization.

What special skills and knowledges do you bring to this position?

I have been a member of Zonta for 17 years. During this time, I have served my club as a board member and continued serving all the way to President. I have also held District 4 positions – Area 5 Director, D4 Nominating Chair and D4 Conference Chair. These experiences have broadened my knowledge of Zonta and have made me more aware of the issues facing women today, both locally and internationally.

Why are you interested in holding this position?

Since joining Zonta, I have been involved at various levels of leadership. I now want to put my experience to use in a broader role.

If elected, describe your goals for advancing the objects of Zonta International and how do you propose to accomplish them?

We must continue to build and stay strong as we address the problems facing us today. Our members need to be involved and knowledgeable with all that is going on around us and ready to jump in when asked. I believe that everyone in this organization has something to offer, even the quiet ones. We are all in Zonta because we all have the same determination in building a better world for women and girls.

Candidate for Lt. Governor



Rosanna (Rosie) Papalia

Zonta Club of Jamestown, NY

Member for 18 years

Attended: International Conventions 2012 in Torino, Italy and 2024 Brisbane, Australia
3 Conferences, 7+ Summits

District Appointed	District 4 Secretary 2020-2022
District Elected	Area 5 Director 2024-2026;
Club Appointed	
Club Elected	President 2017-2019, President-Elect 2015-2017, 2009-2011, 2011-2013 Club Board of Directors

Achievements within Zonta

Jamestown’s Zontian of the Year 2014; Chair and co-chair PR Committee, mobilization of membership for radio interviews, marching in the Jamestown Holiday Parade, movie events in Jamestown (Amelia, Babies, LunaFest), Delegate to ZI conventions in 2012 & 2024; Built club website and Facebook pages; Received personal and (3) official letters of recognition from Jamestown Mayor Sam Theresi due to Zonta PR. Successful coordination of Spring Summit 2025 with 73 attendees!

Personally: learning ways to support local programs in their mission to support women, and all that still needs to be done.... Speaking in front of groups, practicing my Zonta elevator speech, meeting new people, traveling to other clubs, participating in a variety of volunteer opportunities, performing inductions of new members and installations of officers... Thanks to Zonta, I’ve achieved great personal learning and development, networking, exciting travel opportunities, and it has helped build my confidence!

Business/Professional Information

Current Company/Organization: Charter Communications – Spectrum (Cable)

Nature of business: Marketing, Advertising

Position/Title: Editor (Video Editor)

Number of years in the most recent position: 25.5

Responsibilities of position: Create commercials for clients of Spectrum Reach’s advertisers on Spectrum cable. I network with colleagues across the enterprise (coast to coast) and meet with clients (virtually) to build commercials. I assist clients and colleagues with our technology tools, having to be ready to jump on a call immediately to assist with technical or creative questions. I write brief bi-weekly reports for my supervisor, articles for our Chief Marketing Officer reports, documentation for our program, and coach my teammates on our tools and customer service.

Describe how your business or professional experience and skills will contribute to the position for which you are submitting your nomination

Since I am very much a people person and have a lot of experience giving presentations as a subject matter expert, I ease into interactive discussions where listening after the presentation is key. I first, sell

my ability to help them, strive for understanding the client's need, and then provide creative solutions. This interactive listening and problem-solving seems like it would work really well in a capacity where clubs are struggling with membership or are just looking to be heard and seen. While we cannot always just 'solve' the problem, listening and researching will help clubs to work to solve their own issues using tools that work best for them.

What special skills do you bring to this position?

As a member of Zonta for 18 years, I carry experience and knowledge of Zonta's functions, programs and culture. I am compassionate, forgiving and understanding, and I love forging new relationships and connections. Teamwork, committees, networking are all things that feed me, so it would be exciting to reach out to clubs to offer my enthusiasm and thoughts on building membership and leadership. I've learned a lot about collaborative working in committees and would like the chance to expand that reach to the district.

Why are you interested in holding this position?

As someone who feeds off of personal connections, I am interested in visiting clubs and listening to their successes, and more importantly their struggles, so I can be a conduit to understanding and growth between clubs and district. I believe that if we can make more connections, we can learn more from each other and it binds us closer as a club, area and district.

I am also interested in holding this position because Zonta has offered me such INCREDIBLE experiences and opportunities for personal growth. I would feel blessed to receive and experience whatever Zonta provides given the chance to serve as Lt. Governor.

If elected, describe your goals for advancing the objects of Zonta International and how do you propose to accomplish them?

Compassion, understanding and change starts with me. As an example, I would uphold the Zonta objects through service and advocacy work in my own club and through district networking. I would further the advancement of understanding, goodwill and peace via consistent communication among clubs, and individuals. I would promote justice and universal respect for human rights and fundamental freedoms directly through compassionate communication, advocacy (promotion of Fast Action Fridays), and reminding members that International and district emails help us learn about our government's leaderships. Lt Governorship is a way to serve in uniting us internationally (US and Canada). Giving of my support and fostering fellowship for members who serve their communities, their nations and the world will only help us grow our memberships.

Candidate for Area 1 Director



Kristine Fletcher

Zonta Club of Kitchener-Waterloo, ON
 Member for 39 years
 Attended: Conventions: Dallas & Detroit
 6 conferences
 Numerous summits

District Appointed	District Parliamentarian: 2012 to present District Parliamentarian: Daisy Waters Governor Awards Chair - Young Women in Public Affairs – First 2 years the award was offered at the District Level
District Elected	
Club Appointed	Committee Chair – Communications, Newsletter Editor 2011 to present, UN/International Committee
Club Elected	President: 1995-1996 Director: several times most recently from 2016-2018 Treasurer – 2022-present Secretary – 2018-2022

Achievements within Zonta

Winner of the Betty Thompson Award

Business/Professional Information

Nature of business: independent municipal consultant with expertise in elections and election processes, Hearings Officer for Municipal by-laws offences.

Position/Title: Sole Proprietor

Number of years in the most recent position: 3 years

Responsibilities of position: Provide expertise and advice to municipal staff and auditor. Listen, and resolve ticketed offences under the Cities and Township administrative monetary Penalty system.

Describe how your business or professional experience and skills will contribute to the position for which you are submitting your nomination

My experience as a Hearing Officer and Municipal Clerk has provided substantial knowledge of group dynamics within a political and administrative law environment. I thrive in environments where collaboration and meticulous evaluation are crucial. My ability to assess evidence and conduct hearings with a balanced perspective ensures that every decision is well-informed and just. In all my interactions, I am committed to fostering a culture of respect and mutual understanding, even amidst challenging debates. This dedication not only enhances the decision-making process but also promotes a harmonious and productive atmosphere.

What special skills and knowledges do you bring to this position?

I have a vast knowledge of the roles and responsibilities of Committees and Boards. I have strong financial knowledge and general knowledge of Canadian Foundation requirements. I have good organizational skills, critical thinking skills, and problem-solving skills.

Why are you interested in holding this position?

My service with the Zonta Club of Kitchener Waterloo and the D4 Board has been fascinating and fulfilling. I hope to continue the good work of the District. I also want to know more about the clubs in my area.

If elected, describe your goals for advancing the objects of Zonta International and how do you propose to accomplish them?

Continue to build communications with area clubs and the district with regular communication, presidents meetings, committee meetings. Explore new member opportunities. Build on the new priorities of Zonta International.

Candidate for Area 2 Director



Trish Mongeon

Zonta Club of Hamilton 1
 Member for 15 years
 Attended: Convention 2020
 3 Conferences
 Numerous Summits

District Appointed	2023 Conference Co-Chair
District Elected	
Club Appointed	
Club Elected	Zonta Hamilton 1 – Vice President Zonta Hamilton 1 – President (2014-2016) Zonta Hamilton 1 – Advocacy Chair Zonta Hamilton 2 – Treasurer Zonta Hamilton 2 – Vice President Zonta Hamilton 2 – President (2014-2016) Both Hamilton 1 and 2 - Director

Achievements within Zonta

- Chaired a successful District 4 Conference in Niagara Falls, Ontario (2024)
- Ran tech for District conferences during COVID
- Trained district members to use Zoom during COVID, which extended to other districts on request
- Successfully moved Zonta Hamilton 1 to online during COVID and then to regular hybrid meetings
- Included online fundraising and social events

Business/Professional Information

Current Company/Organization: Mongeon Consulting Inc./Ontario Dispute Resolution Services

Nature of business: Business consulting particularly in governance, association management, ADR services, online CLE for legal professionals

Position/Title: Administrator/Education Coordinator

Number of years in the most recent position: 5

Responsibilities of position: Manage logistics for a busy ADR practice, manage a 200-member professional association (Ontario Deputy Judges Association); develop and market online courses to legal professionals

Describe how your business or professional experience and skills will contribute to the position for which you are submitting your nomination

Organization and time management are my wheelhouse. In my work, I have to keep a lot of balls in the air, while doing business development. I have to work collaboratively with many parties, as well as provide leadership and direction as needed. These are skills and experience that are transferable to helping our club leaders bring their best to their clubs.

What special skills and knowledges do you bring to this position?

- Governance training background
- Volunteer management experience
- Fundraising experience
- Online tool skills including Zoom, AI engines, MS Suite

Why are you interested in holding this position?

I enjoyed my time as a president, when I got to meet regularly with other presidents in my Area. I found my Area Directors to be very skilled at helping us explore ideas, understanding our roles, building comradery and forwarding information from District that was critical to the well-functioning of our clubs. I would like to do the same.

If elected, describe your goals for advancing the objects of Zonta International and how do you propose to accomplish them?

Operationalizing the ZI objects at the local and area level has to be in integral part of any plan put forward by the area presidents. With membership falling in many clubs, which rising (usually slowly) in other, emphasis on not taking on too much as to be paramount.

From an area perspective, I would like to see the presidents consider doing one small but impactful AREA project each year. This may be either a service or advocacy project that is in line with one of the ZI objects/goals. The choice of project would be by consensus. In order to not further burden the presidents, once the project is decided, I see it as my job to write the proposal, including the timeline, goals and KPIs and being the project manager, making it easy for the presidents and their clubs to implement. This exactly what the Area 2 presidents did starting in 2014 with our Zonta Says No Award.

No Candidates for Area 3 Director

Candidate for Area 4 Director



Angela LaPaglia

Zonta Club of Buffalo, NY

Member for 6 years

Attended: Spring Summit (2024 &2025) Conference (2024)

District Appointed	
District Elected	
Club Appointed	
Club Elected	Vice President (2021- 2023) President (2023- 2025.)

Achievements within Zonta

As a Zontian, I have served on the membership, service, advocacy and ways and means committees. I served as Chair of our Advocacy book club which is open to friends, as well. It is my belief that one must lead by example and roll up their sleeves to serve our community, promote our mission and support marginalized women. We have increased our club membership to 33. We have been involved in supporting anyone who seeks assistance: Family Justice Center, Sleep in Heavenly Peace, Providence Farms, The Girl Scouts, The Michigan Street Corridor, Respite at Stella Niagara, Public School #19, String Works, 2nd Generation Theater and The Equal Rights amendment.

As president, I have attempted to highlight those within our ranks through supporting their personal and professional endeavors, often have members serve as speakers at our monthly meetings. I also encourage members to wear name tags when attending other group meetings, fundraisers, etc. which helps spread the existence of Zonta and starts a conversation. And we always look for opportunities for “fun-raisers” to socialize, grow stronger bonds and get to know one another, beyond the monthly meeting.

And lastly, I strive to set an example for the future of our club, community and beyond. It makes my heart sing when I hear my grandson refer to me as an activist!

Business/Professional Information

Current Company/Organization: Retired

Nature of business - education

Position/Title: Teacher/Principal

Number of years in the most recent position: 20 years

Responsibilities of position: As a high school principal, I was responsible for the safety, education of 2000 students. I also hired and supervised teachers and support staff. I served on many district level committees, including curriculum, safety and strategic planning. In addition, I was responsible for the building budget.

Describe how your business or professional experience and skills will contribute to the position for which you are submitting your nomination

As a principal, I had the unique opportunity to work with students, parents, teachers, support staff, community members, as well as central offices administrators. I found it most important to listen, dialog and gather facts to best meet the needs of all the constituent groups. Communication is key. I was always available to whoever needed me. And as my former superintendent stated: there wasn't a committee I would not join.

Working with teenagers and the problems and angst that comes with them, it was important to offer structure and show compassion and even humor. Thinking outside the box was also key, as one size fits all doesn't exist.

As a leader, I could help shape others to best meet the needs of our students, their parents, and the community and have a lasting effect. I would apply the same approach to the area director position.

What special skills or knowledge do you bring to this position?

My strongest skills are communication, management and a willingness to learn. I become fully invested in whatever I undertake. My students were dealing with many issues: drugs, gender identity abusive parents, poverty, racism, learning disabilities, etc. One has to be openminded and provide resources and support.

Why are you interested in holding this position?

I am not one to sit on the sidelines, be it personal or professional. I prefer to be a part of the solution. I feel that I can be a conduit between the clubs, district and beyond. One can only accomplish this by being involved, learning, listening and sharing.

If elected, describe your goals for advancing the objects of Zonta International and how do you propose to accomplish them?

I hope to provide an open dialog between clubs, opportunities to work together and support each other. Attending conferences and encouraging others to join me is key. I will also share any information that comes from international. I will also offer my services, advice, speakers and support to the clubs in my district. I came to Zonta as a speaker with a refugee organization I volunteered with and was impressed with the mission and felt I could do more as a member and leader.

Candidate for Area 5 Director



Eileen Healy

Zonta Club of Jamestown, NY
 Member for 10 years
 Attended: Conference 2024, Buffalo
 Area 5 Summits (3)

District Appointed	
District Elected	
Club Appointed	Delegate to District conference 2024 Director 2016-2017 appointed
Club Elected	President 2023-2025 Vice President 2019-2021 Secretary 2017-2019

Business/Professional Information

Current Company/Organization: Retired Jamestown Public Schools

Nature of business: Elementary Education

Position/Title: K Teacher,

Number of years in the most recent position: Teacher at Bush EL. School for 31 years

Responsibilities of position Manage 20-25 5 or 6 year olds in the classroom setting, plan and organize material(s) to be presented in appropriate ways. Build on previous taught skills and build on that with new skills/materials. TIME MANAGEMENT.

Describe how your business or professional experience and skills will contribute to the position for which you are submitting your nomination

Time management and organization, as well as presentation of information are necessary skills for an Area Director. Building on projects and need to be done in an organized, succinct manner.

What special skills and knowledge do you bring to this position?

In Jamestown, I have held all positions except Treasurer. These positions have allowed me to learn more about Zonta. I have learned more about the needs of the women in our area and kept focus on Zonta’s goals. I served on the Teachers’ State B.O.D; involved in decision making at the state level and how they affected the locals. I was treasurer/ membership for Jamestown Teachers Association; aware of budgeting and maintaining accurate membership records. From teaching, I am able to think on my toes, plan and stay focused. I’ve been a delegate to State and National Conventions.

Why are you interested in holding this position?

I would like to continue to build on/grow in my knowledge of Zonta; to share this knowledge and support other locals as needed.

If elected, describe your goals for advancing the objects of Zonta International and how do you propose to accomplish them?

To help locals find ways to build their membership-survey/discussion as to why members belong to Zonta/what they get out of this membership. Use this info to help create a plan of action to increase increase membership. To encourage to bring guests to meetings, have publicity increase the recognition of Zonta in the public, who/why we are. Use ZI objectives in our local club goals. To continue with current and past Directors practices of presidential discussions and sharing.

Candidate for Treasurer



Jill Colburn

Zonta Club Jamestown, NY
 Member for 25 years

Attended: International Convention-2016 Nice, France
 District Conferences-many
 Summits-many

District Appointed	Finance Chair 2012-2014
District Elected	Treasurer 2008-2010 & 2010-2012, 2024-2026 Nominating Committee 2016-2018
Club Appointed	
Club Elected	Treasurer 2021-Present President 2015-2017 President Elect 2013-15 Vice President 2011-2013 Vice President 2003-2004

Achievements within Zonta

I co-chaired the committee that implemented the birthing kit project in our club many years ago. I was involved at the district level when the District adopted birthing kits as a project. Another Zontian in my club and I traveled to the Pittsburgh club early one Saturday morning to assist and learn at an assembly. Our club has trained other clubs in our area over the years and we have sent thousands of kits around the world. I have garnered many lifelong friendships through my involvement with Zonta. In addition to this, I gained leadership skills that have benefitted me professionally and personally.

Business/Professional Information

Current Company/Organization: Town of Ellery

Nature of business: Town Government

Position/Title: Deputy Town Clerk

Number of years in the most recent position: 3

Responsibilities of position: Management of accounts payable; local registrar for births, marriage, and death; records management; tax collection; customer service.

Describe how your business or professional experience and skills will contribute to the position for which you are submitting your nomination

I worked for 20+ years in public accounting. In my work I performed auditing, bookkeeping, federal and state tax planning and preparation, prepared financial statements and provided small business consulting services. As an accountant, I will maintain the financial records of the District in a well-organized and transparent manner and will be able to advise and assist clubs as necessary.

What special skills and knowledge do you bring to this position?

My years as an accountant provide me with high level bookkeeping and problem-solving abilities. I have working knowledge of Quickbooks, Excel, Word and Google Docs. I have worked extensively with non-profit organizations and understand fund accounting.

Why are you interested in holding this position?

I enjoy sharing my talent to benefit my club and the district.

If elected, describe your goals for advancing the objects of Zonta International and how do you propose to accomplish them?

My goal as Treasurer is to support the work of Zonta by providing clear, concise and transparent financial statements and budgets. I will apply my professional experience to maintain the financial records of the District. I will work collaboratively with other board members and committee members to provide useful information. I will work diligently with district clubs to collect dues and tax filing information. I hope to be a financial resource for the benefit of the District.

Nominating Committee

Candidate for Nominating Committee



Cheryl Gruber

Nursing Home Administrator (retired)

Zonta Club of Warren

Member for 22 years

Attended: Convention 2022 in Hamburg, Germany

Rochester Conference, Conference at Chautauqua, Conferences in Niagara Falls, ON, CA,

Conference in Buffalo

Numerous workshops throughout the years, Summits in 2024 and 2025

District Appointed	Chair of Service Committee 2022-2024
District Elected	
Club Appointed	Service Committee chair different years, Program chair, Finance committee chair 2005-2008
Club Elected	Treasurer 2005-2008, Vice President 2015-2016, Secretary 2023-2025, President 2016-2018 and 2020-2022, Secretary 20 Board member different times.

Achievements within Zonta

I helped develop the current award for Women Who Make a Difference that our club presents. I helped update our club's ByLaws and some of the policies. I helped develop our club's recent brochure. I have consistently brought information from the District and from Zonta International to the club members and have encouraged members to become involved at the District Level. I helped at the club level with the District poster project for Zonta Says No. I have encouraged members to work together and have worked with members on various projects throughout the years.

When I was District Service Chair, I worked with the Engaging team to bring service project ideas to the District clubs including a program to donate items to local organizations during 16 Days of Activism.

How do you intend to improve the efforts of the committee to encourage leadership with our membership?

There are so many talented members in our clubs that I would work with the nominating committee to ensure that the clubs are encouraged to review the information of what each leadership position entails including the time involved. I would like to have current or former leaders give or write up an elevator speech of what they enjoyed or learned being in the position and share this with the members. I would stress that there is so much support within the organization at the club, district and international level that no one has to feel like they are in a position alone.

Candidate for Nominating Committee



Marnie Piggot

Accountant

Zonta Club of: Oakville (2007 to Current) and Hamilton 2 (1988-2007)

Member for 37 years

Attended: – 5 Conventions

4+ Conferences

Numerous Summits, Workshops

District Appointed	Board Secretary 2024 to 2026 Zonta Foundation for Women Ambassador 2020 to 2024 Awards Committee – Chair 2008 to 2012 and Member 2012 to 2020
District Elected	
Club Appointed	
Club Elected	Zonta Club of Oakville President 2018-2020; Vice President 2016-2018; Nominating Committee Chair 2020-2022 Treasurer 2007-2016 Governance Committee Chair 2020-2025 Co-Chair and Treasurer International Women’s Day event 2016-2020 Zonta Club of Hamilton 2 President 2004-2006; Vice President 2002-2004 Treasurer 1988-2000

Achievements within Zonta

- Financial and other support to many women and girls and women’s directly and through organizations that support women and girls locally and internationally
- Working with and becoming long-time friends with dozens of amazing Zontians over the years
- Inspiring and appreciating club members as a club leader and being appreciated by club members for my leadership efforts
- Raising funds and awareness in the community of Zonta Club of Oakville and Zonta International through various club events (eg. monthly bingos, Co-Chair International Women’s Day fundraising dinners 2016 to 2020 with an average of 500 attendees, Co-Chair Human Trafficking awareness event)

How do you intend to improve the efforts of the committee to encourage leadership with our membership?

As a member of Zonta for 37 years I believe I can inspire members who are ready to consider the opportunity of serving as a District 4 leader. As part of the Nominating Committee, I will encourage seeking out potential future leaders through outreach and networking such as by attending club leadership and Area Presidents meetings as well as Area Summits and the District 4 Conference. I will ensure potential nominees understand the role and the commitment required. Succession planning to identify future District 4 leaders who may be more ready in a future biennium is also important.

Candidate for Nominating Committee



Heidi Salva

Education Administrator (retired)

Zonta Club of Cheektowaga-Lancaster

Member for 8 years

Attended: Spring Summit 2023, Spring Summit 2025, Conference September 2024

District Appointed	
District Elected	Area 4 Director 2024-26
Club Appointed	
Club Elected	President 2022-24 Vice President 2020-22 Secretary 2019-20

Achievements within Zonta

Participation in all fundraising events, spearheaded Court Watch Program. I have been an officer for 5 years.

How do you intend to improve the efforts of the committee to encourage leadership with our membership?

I will attend club meetings, workshops and summits to converse with members individually about expanding their efforts in our Zonta network. I believe one-on-one conversations will be critical to reach members who have leadership potential.

Conference Rules of Order, District 4

Rules of Order of 59th District Conference 2025

General Provisions

1. The presiding officer of the District 4 Conference is the District 4 Governor.
2. Meeting of the Conference shall be called to order promptly at the time specified on the program. Delegates shall be prepared to start **five minutes** before the meeting.
3. Only members of Zonta International or invited guests may be present during the transaction of business. Supporting Members of Zonta International are permitted to attend the conference but do not have speaking or voting rights during the transaction of business as they do not pay district dues. (District 4 Bylaws – Article XIV)
4. The official language of the conference shall be English.
5. No tape or other recordings may be made of the proceedings of the meetings.
6. No photographs during business sessions may be taken of the general proceedings unless announced to the attendees.
7. Announcements of concern to the entire assembly shall be made by the presiding officer or a member of the conference committee.
8. The Robert's Rules of Order, Newly Revised 12th Edition, shall govern these proceedings in all cases to which they are applicable, and are consistent with the bylaws of Zonta International and District 4.

Credentials Committee

9. At the first business session, the Credentials Committee shall report the number of voting members registered. The Credentials Committee shall make a supplementary report at the beginning of each day that business continues and at other times as requested by the presiding officer.
10. There will be no transfers between delegates and alternates 24 hours prior to the start of the conference. The Credentials Committee will consider extenuating circumstances. Delegates must contact the Credentials Committee directly to make transfers.

Motions and Voting

11. Voting members of the district conference are the elected officers of the district and clubs represented by delegates and in-person proxies certified by the credentials committee as voting members of the conference may make motions or vote. To exercise these privileges, a voter must wear the conference badge and identification to all meetings and have their credentials cards available. They must occupy one of the seats reserved for voters. Delegates who carry proxy votes will be issued proxy identifications.
12. Transfer of voting privileges from a delegate to an alternate can only be made through registration with the credentials committee.
13. An item for vote will follow standard Parliamentary procedure. The item must be introduced, moved, seconded, debated, and the Secretary will record the vote, and the Presiding Officer will announce the result before moving to the next item. In advance of conference, the district will assign movers and seconders for all known motions.

14. For motions coming from the floor, all main motions and amendments shall be submitted in writing to the Secretary, Marnie Piggot at mjpiggot@gmail.com and moved by the maker and seconder (each of whom shall be a voting member of the conference).
15. To obtain the floor, approach one of the conference mics, address the chair, and state his or her name and club.
16. The results of any vote will be announced while the conference is in session.
17. A two-thirds vote shall be necessary for proposed amendments to pass the District 4 Bylaws, District Rules of Procedure, District Budget and District Dues and Fees.
18. A majority vote shall be necessary for a district resolution to be adopted and it shall remain in effect for the biennium proposed.
19. A majority vote shall be necessary for submitting a proposed amendment for Bylaws of Zonta International, a proposed international resolution or other international level business. (See Zonta International Bylaws Article XIX, SECTION 2.)

Business Session Time Keeping & Debate Rules

20. Timekeepers shall be appointed to assist by the Presiding Officer. It shall be the timekeeper's duty to indicate to each speaker a warning before the expiration of time allowed and at the expiration of time.
21. Debate shall be limited to two (2) minutes for each speaker and ten (10) minutes for each subject. Time may be extended at the discretion of the presiding officer.
22. No voting member shall speak a second time until everyone who wishes to speak has spoken once. No voting member may speak more than twice on the same question without permission of the assembly (2/3 vote required).
23. After voting members have spoken, any registered non-voting member may participate in discussion by being recognized by the chair and following the same procedure as required for a voting member. This process will only be allowed if time remains on the subject.
24. Business that is unfinished at the time a recess is taken will be carried over and completed in the next business session.

Quorum

25. A majority of the voting members registered shall constitute a quorum. For example, if 60 voting members are registered at least 31 voting members must cast a ballot for the vote to be considered valid.
26. Voting members who cast a ballot will be considered 'present and voting'. This number will be used to determine majority of two-thirds for passage.

Election

27. A majority vote shall be necessary for election of the district board members. If no candidate receives a majority of the votes cast, the balloting for the office shall continue. Only the two candidates receiving the largest number of votes shall remain on the second ballot. **(District 4 Bylaws, Article XII, section 5)**

Electronic Devices

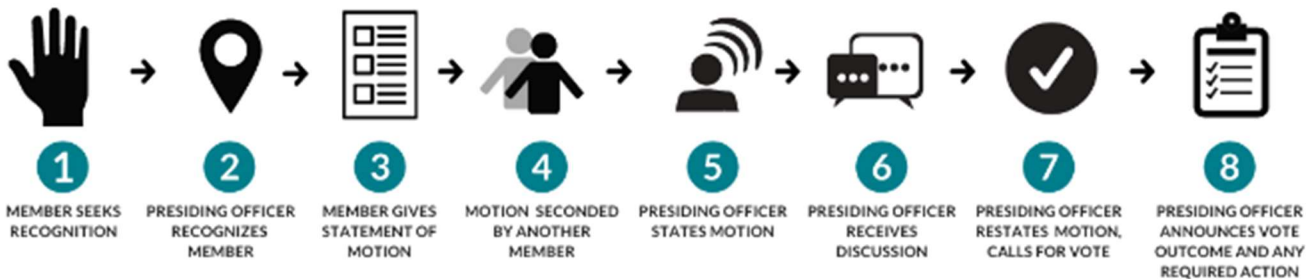
- 28. The use of any electronic device capable of sending and receiving emails, text messages or other electronic communication is permitted provided the device is not used when a motion is under consideration. The device must be muted during all business sessions.

Conference Proceedings and Minutes

- 29. Minutes of the Conference proceedings will be prepared by the District Secretary and approved by the District Board and adopted by the voting delegates at the next Conference. (District 4 Rules of Procedure).
- 30. Minutes will be distributed to all district clubs following approval by the Board.
- 31. The District Governor must submit any district approved proposed amendment for Bylaws of Zonta International, a proposed international resolution or other international level business to the Zonta International Bylaws and Resolution Committee within 30 days of the conclusion of the district conference.



HOW TO PRESENT A MOTION
 BASED ON ROBERT'S RULES OF ORDER NEWLY REVISED



Read full steps and more about parliamentary procedure in the Club Manual at www.zonta.org/Web/My_Zonta/Governance/Manuals

DISTRICT BUSINESS

Accountant's Compilation Report Biennial Financial Statements May 31, 2022 and 2024

The Compilation Report for the biennium ending May 31, 2024 is under review by an independent accountant pending additional information. The completed report will be provided prior to Conference.

DISTRICT BUSINESS

District 4 Proposed 2026-2028 Budget

From District 4 Treasurer Jill Colburn

**Zonta District 4 Budget Proposal
For 2026-2028 Biennium**

The Proposed Budget for 2026-28 provides for **no increase in District dues**. The budget is driven by membership dues and is based on 620 members. District membership at the beginning of the current biennium (June 1, 2024) was 624. Membership as of June 1, 2025 stands at 625. This trend is supported by the positive growth and member retention of many clubs in the District. The Proposed Budget allows the District to continue supporting clubs and their members at a consistent level to support this momentum. Prior biennia data presented here does show a decline in membership since the 2018-2020 biennium. The decrease reflected is caused by the loss of two clubs in the District. To the positive, one new club has been created during this time.

The District is in a good position regarding its net assets, or reserves. A conservative rule of thumb for non-profit organizations is to hold one operating cycle (for the District, 2 years) of revenue in reserve. The District currently holds more than two operating cycles of revenue in reserve. This is a favorable position to face an unexpected loss in revenue or increase in expense in the future. The District reserves are reflected in our cash balances. Circumstances have not changed in the current biennium-to-date. Total cash balances as of May 30, 2025, are \$83,395. Remaining obligations for the remainder of the biennium based on the budget are approximately \$14,700.

The Proposed Budget for 2026-28 is presented below along with comparative data for previous biennia. Actual data for the 2022-24 will be provided prior to conference. Note that prior biennium data shows some expense reclassifications to more accurately and meaningfully categorize expenses of the District. Definitions are provided for each expense category. The proposed budget shows a new category to provide support to the Foundation Ambassadors as they travel the District to raise funds for the Zonta Foundation for Women. Rationale for the proposed budget is also included.

Please note that the 2020-2022 biennium does not provide the opportunity for a “look-back” as an estimate for expenses due to the pandemic. Usual operations and events did not take place for much of that biennium. Revenue and expenses for the current biennium are presented for the first half of the biennium, as of May 31, 2025. Dues revenue includes annual dues collected at both June 1, 2024 and 2025. Additional dues revenue will be reported for new members as they join during the final year of the biennium.

Respectfully submitted,

Jill Colburn

59TH DISTRICT 4 CONFERENCE 2025 – CALL TO CONFERENCE

BIENNIUM	2020-2022		2022-2024		2024-2026		2026-2028
	Budget	Actual	Budget	Actual*	Budget	Actual - 12 Mos 5/31/25	Proposed Budget
DISTRICT BUDGET							
REVENUE							
Per Capita Dues (\$20)	\$ 31,200	\$ 25,629	\$ 28,000		\$ 23,000	\$ 25,990	\$ 24,000
Conference Assess (\$3)	4,680	4,008	4,200		3,450	3,660	3,750
Interest	-	13	25		25	28	2,000
Miscellaneous	-	7,731	-				-
TOTAL REVENUE	\$ 35,880	\$ 37,381	\$ 32,225	\$ -	\$ 26,475	\$ 29,678	\$ 29,750
# of Members	780	669	700	624	575	625	620
EXPENSE							
Administration			\$ 2,000		\$ 1,300	\$ 1,469	\$ 2,200
Area Directors	2,400	-	775		1,300	191	1,300
Awards & Recognition	1,200	-	1,000		300	-	300
Board Meetings	7,000	200	6,500		4,500	3,516	4,800
Conference	6,000	4,548	5,000		2,400	-	3,000
Convention	6,200	-	6,000		5,500	-	6,000
Governor	3,000	133	3,000		2,000	721	2,000
Lt. Governor	1,000	-	1,000		400	140	500
Insurance					1,450	781	1,700
Membership	1,200	-	550		500	-	500
Foundation Ambassadors							500
Other Committees	1,100	-	700		300	-	300
Public Relations	1,000	573	1,200		750	263	500
Training-Area Directors	1,230	-	1,000		1,250	1,057	1,200
Summits/Workshops	1,500	600	2,000		975	153	1,100
Z Clubs	250	250	500		100	-	100
Office Expenses	2,700	1,063	1,000				-
Secretary/Treasurer	100	-					-
Misc/loss/fees/charges	-	5,985	-		-	-	-
TOTAL EXPENSE	\$ 35,880	\$ 13,353	\$ 32,225	\$ -	\$ 23,025	\$ 8,291	\$ 26,000
Conference Assessments					3,450	3,660	3,750
TOTAL DISTRICT EXPENSE	\$ 35,880	\$ 13,353	\$ 32,225	\$ -	\$ 26,475	\$ 11,951	\$ 29,750

*Actual revenue and expense are under review by independent accountant pending additional information. Actual data will be provided prior to conference.

Rationale for increase/decrease in line items.

REVENUE

Per Capita Dues – Based on a membership of 620 members at \$20 per member. Supported by actual membership of 624 at 6/1/24 and 625 at 6/1/2025. Membership appears to have stabilized from larger losses in the previous two biennia.

Conference Assessments – Based on a membership of 620 members at \$3 per member. Note that these funds do not impact this budget as they are transferred and used in the Conference Budget developed by the Conference Committee. See the corresponding expense to reflect the transfer to the Conference Budget.

Interest Income – The District transferred \$30,000 from a Money Market Checking to a Certificate of Deposit in November 2024. The CD is currently earning 3.49% through November 2025. The budget was conservatively developed assuming an investment of \$30,000 at 3.0% for two years.

EXPENSE

Administration Expense – Based on projected expenses for the current biennium. Proposed expenses include technology costs (website, email, newsletter communication), PayPal fees for collection of dues, PO Box and postage, bookkeeping software, and general office supplies.

Area Director – Area Directors connect the District to the Clubs. They are expected to visit each club in their area at least once per biennium. In practice, most do so more frequently as they attend club fundraisers and club meetings to induct new members. Travel expenses are limited to those defined in the District Reimbursement Guidelines

Awards & Recognition – Expenses typically take place around District Conference time. Based on prior activity there is no proposed change from the current budget.

Board Meetings and Retreat – The majority of expenses are for the Board & Committee Chair Retreat that takes place in September of the first year of the biennium. This retreat has been held in Lewiston, NY at the Center of Renewal for many years. All expenses in the current biennium are related to the Retreat. The budget encompasses that cost plus the cost of at least one in-person board meeting. Other board meetings are held virtually. Costs for an in-person board meeting may include a meeting room fee, a modest lunch and refreshment, and mileage reimbursements according to the District Reimbursement Guidelines. The current reimbursement rate is \$0.50 per mile, far below the current IRS rate of \$0.70 per mile. A small increase is budgeted to encourage Committee participation at in-person meetings.

Conference – These are expenses outside of the Conference Budget to cover some of the costs of attendance for District Officers as outlined in the Reimbursement Guidelines. These include the registration fee, one-half of the hotel cost and mileage. The proposed amount brings the budget closer to prior biennium actual expense.

Convention – The proposed budget is intended to cover the costs for the Governor and Lt. Governor to attend the International Convention in 2028. A modest increase is proposed to account for unknown global economy shifts that may occur by 2028.

Governor – No proposed change to this category. The Governor attempts to visit each club at least once per biennium. Expenses for travel are limited to those in the Reimbursement Guidelines.

Lt. Governor – A small increase is proposed to recover from a sharp decrease made to the current biennium budget. Travel expenses are limited to those in the Reimbursement Guidelines.

Insurance – This District purchases a Directors and Officers Liability Policy. The 2025 annual premium was \$781. As insurance costs tend to increase every year, the proposed budget includes a potential 5% increase for two years.

Membership – No change is proposed. Costs are intended to support growth and retention in membership and includes ZING fund requests from clubs.

Other Committees – No change is proposed. Current budget supports the work of other committees at the District level.

Public Relations/Marketing – A decrease is proposed to reflect the actual expenses incurred.

District Ambassadors – New category to support the work of District Ambassadors as they travel to District events and individual Clubs to promote the Zonta Foundation for Women and Zonta International Service Projects.

Training for Area Directors – Minor decrease in budget. Actual current expense for the Area Director Training (also held at the Center for Renewal) was \$1,057.

Summit/Workshops – This cost is intended to cover the registration, accommodation and travels costs for certain officers to participate in Summits outside of their home Area. A modest increase is proposed as costs vary depending on locations.

Z Clubs - No change is proposed based on activity in previous biennia.

DEFINITIONS

The following is a list of line items identified in Zonta International District 4 budget. A definition and potential list of eligible expenses is provided for each line item.

Administration - This line item covers operating expenses of the District, such as supplies, technology expenses, administrative, bank, exchange fees, losses, mailings, P.O. boxes, etc. or items that are necessary in the day-to-day conduct of District business. Outside accounting, legal services are also included in this line item.

Area Director – Eligible expenses incurred by an Area Director in the delivery or conduct of Zonta business. This may include expenses that support the delivery of activities within the jurisdiction served by the Area Director. Travel to visit clubs with areas served at least a minimum of one per biennium.

Awards & Recognition – Includes the costs of recognizing accomplishments, honorariums or other forms of payment or items that may be bestowed upon internal members, clubs, external partners or individuals whose actions directly reflect or impact the Zonta mission.

Board Meetings – Costs to conduct Board Meetings. This includes all costs associated with the planning and conduct of meetings, such as but not limited to; room rental, printed materials, audio visual, food and beverage, etc. which are considered integral to carrying out the meetings. This includes the costs of travel expenses for Board members and other necessary attendees as deemed by the Governor. Travel expenses will be reimbursed based on guidelines in effect at the time of travel. Includes the yearly meeting of Board Members and Committee Chairs normally held once during the biennium in September.

Conference – Fees associated with attendance by Board Members identified in District Reimbursement Guidelines are eligible in this expense category. Note: Expenses which are deemed eligible for carrying out conference activities specific to the District Conference and are not paid for through registration fees and determined to be an eligible expense will be budgeted under a separate Conference budget which will include the \$3 fee paid by the membership in their dues and not included in the District budget.

Convention – Expenses include registration fees and travel costs incurred by the incoming and outgoing Governors for attendance at the Zonta International convention as identified in the Reimbursement Guidelines.

Funds to ZI-AE – Funds transferred to Zonta International to support Amelia Earhart activities carried out by ZI. This may also include funds to be transferred to ZI to support other international activities. Normally there are no expenses incurred in the line item, since income from funds is based on donations.

Governor – Expenses incurred by the Governor which support the operations of the District or promote the Zonta mission. Includes expenses related to travel, incidental expenses or associated costs while representing Zonta and the district among members, partners and like-minded organizations whose mission aligns with Zonta.

Insurance – The cost of District Officers & Directors insurance, or other insurance coverage that needs to be secured for district events.

Lt. Governor – Expenses incurred by the Lt. Governor which support the operations of the District or promote the Zonta mission. Includes expenses related to travel, incidental expenses or associated costs while representing Zonta and the district among members, partners and like-minded organizations whose mission aligns with Zonta.

Membership activities carried out by the Lt. Governor are not covered in this line item and should be included in membership.

Membership – Cost of activities, membership drives, promotional material, training programs or other actions which serve to increase, develop and/or retain membership within the District. This may also include expenses to cover Zing requests from Clubs.

Other Committees – Eligible expenses which have been identified by the Committee Chair and support the operations or enhance/promote committee activities within the District which have been approved by the Board or Governor.

Public Relations/Marketing – Costs associated with activities or processes that serve to increase or maintain a favorable public image for the District and Zonta as a whole. Activities or supplies that work to build a mutually beneficial relationship between Zonta, its partners and the public may be eligible expenses. Items such as business cards, tokens which reflect Zonta, public information about the organization, brochures, etc. are examples of such expenses.

Training – AD - Costs for planning, development and/or delivery of training for Area Directors. This also includes any travel expenses incurred for mileage and meals. This could also include any training hosted by the ADs for the presidents in their area/s/.

Workshops /Summits - The costs of workshops/summits should be self generating and any losses would be covered by clubs within the hosting area/s/. The costs expended in this line item would be items not covered by the budgeted expenses for the summit, such as District representatives travel expenses. Eligible expenses will be reimbursed in accordance with Reimbursement Guidelines

Z Clubs - Assist clubs in promoting and carrying out Z Club activities, including speakers.

DISTRICT BUSINESS

Minutes of the 58th District 4 Conference, Niagara Falls, Canada, September 22-23, 2023

Friday, September 22, 2023

Session 1

Trish Mongeon, Conference Chair welcomed all to the 58th District 4 Conference. The Colours of Canada, United States and Finland and Zonta International were posted and the executive marched in. The National Anthems for Canada, United States and Finland were played.

Kathryn Bunyan-McClendon presented the Land Acknowledgement and Invocation.

Governor Sheena Poole called the conference to order and welcomed everyone on behalf of the District Board and Zonta International Director Salla Tuominen. She welcomed past Governors to the convention Janice Durmis, Lori Robinson, Kathleen Douglass, Vivian Cody, Sandra Travers, Joanne Raymond & Anna Parenti-Conn.

Lori Robinson introduced Salla, President Elect for Zonta International 2024-26. President Elect Salla brought greeting from Zonta International and President Ute Scholz.

No correspondence was reported by Secretary Julie Brown.

Governor Sheena reviewed the use of the voting cards.

Roll call was completed by District Secretary, Julie Brown, which were:

Elected 8

Delegate: 29

Proxy: 2

Total Voting Delegates: 29

Credentials report presented by Joan Westcott.

Elected 8

Delegate: 28

Alternate: 1

Proxy: 2

Total Voting Delegate: 29

Governor Sheena Poole called for a motion to accept the Credentials report.

MOTION – Move to accept the Credentials report as presented. Moved by Dee Croft from the Zonta Club of Kitchener Waterloo. Josetta Chatmon, Zonta Club of Niagara Falls, New York seconded. MOTION CARRIED.

Brenda Graham presented the number of registrants:

108 registered

43 first time registrants

Report by Trish Mongeon, Conference Chair, presented conference appointments.

- **Registration Committee** – Brenda Graham (ZC Kitchener Waterloo) & Deb Lutz (ZC Washington County)
- **Credentials Committee** – Joan Westcott, (ZC Kitchener – Waterloo) and Kate Wehrmeyer (Buffalo).
- **Tellers (2) – Teresa Funk** (Washington County) and Nadine Harvey (St. Catharines)
- **Protocol Chair & Timekeeper** – Parliamentarian, Kris Fletcher from (Kitchener-Waterloo Club)
- **Technical Support** – Kathryn Bunyan McClendon Zonta club of Niagara Falls, New York
- **Escort for our International Representative** – ZI Spirit Co-chair, D4 Spirit Chair and Past Governor Lori Robinson from the Zonta Club of Brampton-Caledon

Governor Sheena Poole called for a motion to accept the conference as present by Trish Mongeon.

MOTION—Move to accept the program as the official program of the business for this Conference. Moved by Deb Lutz from the Zonta club Oil City. Seconded by Alice Tyler from the Zonta club of Hamilton 1. MOTION CARRIED.

Mayor Jim Diodata brought greetings from the city of Niagara Falls. His mother was a member of the Zonta Club of Niagara Falls, Canada.

The Conference Rules of Order were presented by Kris Fletcher, Parliamentarian. She reminded of Items 10-12, in which delegates need to sign in at Credentials prior to each session so that we are able to have accurate numbers to ensure Quorum. Item 14, to submit a motion please email Julie Brown or fill out a motions form, which is available at the head table. District Dues and Fees require 2/3 motion. Items 20-22: two minute limit. At one minute and 40 seconds the flag will be raised. At two minutes the flag will be waved to remind you your time is up. There is an infographic outlining how to make a motion.

Governor Sheena Poole called for a motion to adopt the Conference Rules of Order.

MOTION—Move to adopt the Conference Rules of Order as presented. Moved by Dorianne Cushman from the Zonta club Guelph. Seconded by Isabelle Jensen from the Zonta club - Geneva. MOTION CARRIED.

Governor Sheena Poole called for approval of the minutes of the 57th D4 Electronic conference held online September 2021. This document was posted on the website and communicated to attendees. The minutes have been distributed and approved by the D4 Board. A copy was distributed to all Presidents, available on the D4 website.

MOTION—Move to accept the minutes from the 57th District 4 Conference. Moved by Fran Stewart from the Zonta club of Bradford. Seconded by Nita McCown, from the Zonta club - Toronto. MOTION CARRIED.

Governor Sheena Poole recommended that the minutes of this conference be distributed to the District 4 Board for approval prior to being emailed to all clubs and included in the Conference report.

She called for a motion that the 58th conference minutes be distributed to District 4 Board for approval prior to being emailed to all clubs and included in the Conference report.

MOTION—Move to accept this recommendation that the minutes of this conference be distributed to the D4 Board for approval prior to being emailed. Moved by Rubelyn Smith from

the Zonta club Woodstock. Seconded by Barbara Gray from the Zonta club Batavia-Genesee County. MOTION CARRIED.

Nita McCown reported on the Nominating Committee on behalf of Diane Balaban. The Nominating Committee presented the incoming Board for 2024-2026:

Governor: Jane Newman

Lt Gov: Faria Latif

Treasurer: Jill Colburn

Area 1: Cindy Weir

Area 2: Debbie Fields

Area 3: Peggy Magee-Smith

Area 4: Heidi Salva

Area 5: Rosanna Papalia

Nominating: Nancy Peacock (chair), Brenda Graham, and Donna Monaco

International President-Elect, Salla Touminen presented information from Zonta International about the programs sponsored by ZI, including ZISVAW programs and educational awards. August 2023, 11 new clubs including Rwanda (new country). 41 more new clubs in formation. Salla congratulated District 4 for creation of the Zonta Club of York. There will be a focus on diversity and bringing in younger members to ensure longevity of membership. ZI is focussing on three main topics: Violence against Women and Girls, including ending child marriage; Climate justice; and Women in the workplace with a focus at the 16 Days of Activism and IWD. Salla thanked Janice Durmis and Marnie Piggot for their work on the Foundation. She thanked the members for continuing to support the work financially. She invited members to attend the Convention in Brisbane, Australia in June 2024 and announced Convention 2026 will be held in Vancouver, Canada.

Past Governor, Janice Durmis, and Marnie Piggot presented information from the Zonta International Foundation. Janice announced there would be an area competition to see which area raised the most money during the conference.

Amelia Earhart Committee Chair, Holly Anderson, presented information about the Amelia Earhart Fellowship. Goals: communication tool to inform members about the program. There is a presentation that presidents can use to promote the program. Clubs are encouraged to connect with past winners to keep them involved in Zonta. This is the 85th anniversary of the fellowship.

A feedback poll was completed at the end of the session.

Announcements regarding the festivities of the evening including 5:45 reception will be open on the Mezzanine. AE and club tables will be open at 7:30pm.

Governor Sheena Poole declared the first session of the 58th District 4 Conference closed.

Saturday, September 23, 2023

Session 2

Governor Sheena Poole called the second session of the 58th District 4 Conference to order. District Secretary, Julie Brown, took roll call:

8 District Officers
30 Delegates
2 Proxies
40 Total Voting Delegates

Governor Sheena Poole called on Joan Westcott to present the credentials report:

8 District Officers,
30 Delegates (28 voting, 2 alternates)
2 Proxies
40 Total voting delegates

Governor Sheena Poole called for a motion to adopt the credentials report.

MOTION—To accept the Credentials Report as presented. Moved by Donna Wiley from the Zonta club Erie, seconded by Atiya Ahsan from the Zonta e-Club of Canada 1. MOTION CARRIED.

Governor Sheena Poole called on the members from the Zonta Club of Buffalo to lead us in celebrating the lives of those district members no longer with us.

Governor Sheena Pooled called on District Treasurer Nancy Peacock, ZC of Cheektowaga Lancaster, to present her Report and the 2024-2026 District Budget and dues. The reports were distributed in the Call to Conference pages 27 a-g that have been sent to presidents, attendees and through our e-News and our website. Current cumulative in all accounts \$85,000. Full report prepared by Joan Amon, CPA. Nancy reviewed the District and Clubs Risk Management policies. ZI provides RM insurance for the D4 board, but not for club officers.

Actions taken to protect the District:

- Separate accounts: district board account, conference account, money market account, PayPal account.
- Rules of Procedure
- Monthly Statement
- Compliance with US tax filing and subordination reporting
- Reimbursement Guidelines updated May 2021
- Definitions established and implemented for all budget line items
- Expense Reporting
- Developed and Implemented Phase 1 for the receipt and processing of dues. This year the district is in Phase 2 and moving into Phase 3

Governor Sheena Poole called for a motion to accept the Treasurer's report as circulated.

MOTION—Move to accept the Treasurer's report as circulated. Moved by Donna Monaco, Area 3 Director and member of the Zonta Club Grand Island Seconded by Lindsay Edwards, Area 4 Director and member of the Zonta Club of Batavia-Genesee County. MOTION CARRIED.

Governor Sheena Poole called on Treasurer & Finance Chair Nancy Peacock to present the 2024-2026 Budget and Dues. For 2023 we have 585 members, which is substantially lower than in the past and the budget must be based off the membership numbers. \$23, 000 into the District Account. \$3/person into the Conference account. District 4 has \$26, 475 to use this year. The spring summits were

profitable, so this funding will help with the budget. Last change in dues was in 2017 (\$23--\$20 to District, \$3 to Conference).

In reviewing the budget it was broken down into three categories: Obligations, Discretionary, and Projected, whose rationales had been outlined in the Call to Conference.

Governor Sheena Poole called for a motion to adopt the 2024-2026 budget as presented in the Call to Conference that had been sent to presidents and attendees as well as in our e-News and website.

MOTION—That the District 4 2024-2026 budget be approved as seen in our Call to Conference pages 28 - 32, that has been sent to presidents, attendees in our e-News and on our website. That the annual dues of \$23.00 US (\$20.00 District Dues and \$3.00 conference assessment) and the dues for members who join in the second 6 months of the fiscal year be \$13.00 US (\$10.00 District Dues and \$3.00 conference assessment) be approved. Moved by Jane Newman, Governor-Elect, of the Zonta Club of Kitchener-Waterloo. Seconded by Faria Latif, Area 2 Director, Zonta Club of Toronto. Governor Sheena Poole reminded the delegates that for this vote a 2/3 eligible vote is required. MOTION CARRIED.

Governor Sheena Poole thanked Nancy for all the work she has done to streamline dues submission and club reporting. She has developed and implemented a new way to submit dues transmittal forms. Which also meant a willingness to contact, discuss and train the district how to do this. There is now a clearer means of handling district funds and ensures full transparency for all district members.

Governor Sheen Poole reviewed the challenges Area 6 clubs have been experiencing and Washington and Oil City Franklin agreed to be absorbed into Area 5. This proposal was brought to the Board, who voted on this change. There is no need for a vote. Also, if new clubs are built, new areas will be developed to accommodate.

The Board also tackled District Incorporation this biennium. Zonta International approached the district's board in September 2021 about the incorporation of our district. Since then, there's been much discussion, investigation and review, by last biennia and current board. Our current board came to decision that it was in the best interest for our district to incorporate. As a result of this decision, district bylaws were developed by our District's Bylaws and Resolution committee and then reviewed and voted on by this board. There is no vote required on the contents until the next district conference in 2025 and any amendments will require 2/3 eligible votes.

Bylaws & Resolutions Committee Chair Kathleen Douglass presented the District's new bylaws. (slides)

Governor Sheena Poole called on Kathleen Douglass to review bylaws template created by Zonta International and parameters of Ontario Legislation. Following that they will lead us into amendments of our current Rules of Procedure. Kathleen reviewed the areas of our Rules of Procedure impacted by bylaws.

Kathleen reviewed the amendments to our District 4 Rules of Procedure that have been presented in our Call to Conference pages 33 – 36 and Program, available through links to and on our District 4 Members' Website.

Presentation of the **Amendments to the current Rules of Procedure Sections A through G.**

Existing	Proposed
<p>A 1. Finances: a. District dues and fees shall be determined by two-thirds (2/3) vote of the voting members at a District Conference. On June 1st of each year each club shall pay to Zonta District 4 \$23.00 per capita dues based upon the number of members in the club as of June 1st. (June - May: \$20 District Dues; \$3.00 Assessment for Conference for full year). Any new member paying full District dues in April or May of the fiscal year shall be considered fully paid for the following year.</p>	<p>A 1. Finances: a. District dues and fees shall be determined by two-thirds (2/3) vote of the voting members at a District Conference. On By June 1st of each year each club shall pay to Zonta District 4 \$23.00 per capita dues based upon the number of members in the club as of on June 1st. (June - May: \$20 District Dues; \$3.00 Assessment for Conference for full year). Any new member paying full District dues in April or May of the fiscal year shall be considered fully paid for the following year.</p>
<p>1. Finances: c. Provided funds are available, the District budget may allocate funds for the use of committees. Committee Chair shall apply to the Governor for funds to carry out the work of their committees, and shall submit expense vouchers for reimbursement and/or requests for advances to the Governor for approval as outlined in the District 4 Reimbursement Guidelines and District 4 budget.</p>	<p>1. Finances: c. Provided funds are available, the District budget may allocate funds for the use of committees. Committee Chair shall apply to the Governor for funds to carry out the work of their committees and shall submit expense vouchers for reimbursement and/or requests for advances to the Governor for approval as outlined in the District 4 Reimbursement Guidelines and District 4 budget.</p>
<p>Finances 4. No Officer is allowed to sign their own check/cheque. The Governor’s expenses will be approved by the Chair of the Finance Committee.</p>	<p>Finances 4. No Officer is allowed to sign their own check/cheque. The Governor’s expenses will be approved by the Lieutenant Governor Chair of the Finance Committee.</p>
<p>Finances 7. The District will pay for a. Name tags for District 4 board members, Committee Chairs, and members of committees at their option. b. 100 business cards will be provided by the District per biennium for elected members and Committee Chairs at their option. c. Governor and Area Director’s pins will also be purchased by the District.</p>	<p>Finances 7. The District will pay for a. Name tags for District 4 board members, Committee Chairs, and members of committees at their option. b. 100 business cards will be provided by the District per biennium for elected members and Committee Chairs at their option. c. Governor and Area Director’s pins will also be purchased by the District.</p>

All votes regarding bylaw amendments require a 2/3 majority vote.

MOTION—Move to adopt the amendments to the District 4 Rules of Procedures Section A, Finance Rules 1 a & c, 4, 7c. Moved by Gretchen Copella Area 5 Director from the Zonta Club of

Olean. Seconded by Donna Monaco, Area 3 Director from the Zonta Club of Grand Island.
MOTION CARRIED.

<p>B District Conference New</p>	<p>B District Conference 3. All clubs are expected to refrain from hosting club events during the District Conference.</p>
<p>4. The Lieutenant Governor will decide location of the District Conference or to hold electronically or as a hybrid meeting.</p>	<p>4. The Lieutenant Governor will decide the location of the next District Conference or if to hold the conference electronically or as a hybrid meeting.</p>

MOTION—Move to adopt the amendments to the current Rules of Procedure Sections B District Conference Rules 3 & 4. Moved by Kimberlee Johnson from the Zonta club Brampton Caledon, seconded by Sarah Morris from the Zonta club Niagara Falls, Ontario.

Donna Ketchum-Colletta asked for clarification regarding events occurring at the same time as the Conference. Kathleen Douglass clarified that the request is that the clubs do not host fundraising events in their communities at the same time at the Conference in order to reduce conflicts in terms of people being unable to attend conference.

Debbie Fields asked if there would be a set date for Conferences. Salla Tuominen replied that all Conferences take place in the fall and they try to establish a calendar as soon as possible. **MOTION CARRIED.**

<p>C) Area Meetings/Spring Work Shops New</p>	<p>C) Area Meetings/Spring Work Shops 1. The title of Area Meetings identified by Zonta International shall be determined by the incoming governor for the following biennium.</p>
<p>2. The District shall hold a minimum of two Area Workshops per year located in Area 1/2/3 and 4/5/6 with the clubs in the Areas working together to choose a location or hold electronically if needed. If more than two Area workshops are held in one year, they may be located in Area 1/2, 3/4 and 5/6 with the clubs in the Areas working together to choose a location or hold electronically if needed.</p>	<p>2. The District shall hold a minimum of two Area Workshops Meetings per year, one located in the United States of America and one in Canada. located in Area 1/2/3 and 4/5/6 with the clubs in the Areas working together to choose a location or hold electronically if needed. If more than two Area workshops are held in one year, they may be located in Area 1/2, 3/4 and 5/6 with The clubs in the Areas will work working together to choose a location or hold electronically if needed.</p>
<p>3. The financial goal for the Workshop is to break even. Any profits that the Workshop realizes will be forwarded to the District; any losses will be underwritten by the hosting club. **Interpretation by the Board on page 7**</p>	<p>3. The financial goal for the Workshop Area Meeting is to break even. Any profits that the Area Meeting Workshop realizes will be forwarded to the District; any losses shortfalls will be underwritten by the hosting club prorated based on membership numbers by the area clubs where the meeting was held. **Interpretation by the Board on page 7**</p>

MOTION—Move to accept the amendments to the District 4 Rules of Procedure Section C Area Meetings Rules 1, 2 & 3. Moved by Faria Latif, Area 2 Director, and member of the Zonta Club of Toronto. Seconded by Gretchen Copella, Area 5 Director and member of the Zonta Club of Olean.

Washington County ZC Clarification was asked if the split of the spring area meetings was by areas or by countries (one in Canada and one in the States). Governor Sheena clarified that people are welcome to attend whichever workshop they desired to attend.

Dorienne Cushman asked why shortfalls were assumed by the clubs, but profits went to the District. Governor Sheena responded that profit goes back into seed money for the next area meeting. Also, the shortfall is prorated based on number of members.

Kate Wehrmeyer (ZC Buffalo) asked if stating that the Area Meetings must take place one in Canada and the United States would limit the ability to host virtually. Jane Newman indicated that the bylaw actually states that the area meeting can be held in person or virtually.

MOTION CARRIED.

<p>D) Nominating Committee <i>1. The Chair of the District Nominating Committee shall request, prior to January 31st of each odd-numbered year, suggestions from each club for nominees for each position to be filled by election at the succeeding Conference. Personal data shall be submitted for each name suggested. The deadline for suggestions from clubs shall be March 15th of the odd year.</i></p>	<p>D) Nominating Committee 1. The Chair of the District Nominating (Fix typos) Committee shall request, prior to January 31st of each odd numbered year, suggestions from each club for nominees for each position to be filled by election at the succeeding Conference. Personal data Nomination forms shall be submitted for each name suggested. The deadline for suggestions Nomination forms from clubs shall be March 15th of the odd year.</p>
<p>3. At least sixty (60) days before the Conference at which the election is to be held, the Nominating Committee shall send its report to each district officer and to each club in the District.</p>	<p>3. The Report of the Nominating Committee shall be sent to each district officer and each club in the District at least sixty (60) days before voting commences. the Conference at which the election is to be held, The Nominating Committee shall send its report to each district officer and to each club in the District. The Report should be received in time so all required information and documentation regarding the election can be sent in "Call to Conference".</p>
<p>4. At the Conference, as long as notification has been made to the District Nominating Committee 4 days prior to the District Conference, additional nominations may be</p>	<p>4. At the Conference, as long as notification has been made to the District Nominating Committee 4 days prior to the District Conference, additional nominations may be</p>

<p>made from the floor immediately after the report from the Nominating Committee.</p>	<p>made from the floor immediately after the report from the Nominating Committee. Additional Nominations may be made to the District Nominating Committee. If voting is to be held in person at the Conference, additional nominations must be received 4 days prior to the opening of the Conference. If voting is to be held electronically prior to the Conference, nominations must be received by a date determined by the District Board and outlined in the Call to Conference. The deadline for additional nominations and the date voting commences must be clearly identified in the "Call to Conference"</p> <p><u>Additional nominees will only be added to any ballot provided consent to serve has been obtained from the nominee and the nominee is qualified for the position.</u></p>
<p>5. New</p>	<p>5. The District 4 Board will determine the time and location, whether prior to or during the District 4 Conference, of the nominated candidates' speeches and election.</p>
<p>5. The Area Directors shall be elected at the District Conference by the clubs in the area Nominating Committee provided the consent to serve has been obtained from the nominee and the nominee is qualified.</p>	<p>6. The Area Directors shall be elected at the District Conference by the clubs in the area. Nominating Committee provided the consent to serve has been obtained from the nominee and the nominee is qualified.</p>

MOTION—Move to accept the amendments to the District 4 Rules of Procedures Section D Nominating Committee Rules 1,3, 4, 5 & 6. Holly Puglio from the Zonta Club of Bradford. Seconded by Ricki Harper, member of the Zonta Club of Grand Island. MOTION CARRIED.

<p>F) Awards 1. Z Club and Golden Z Club awards will be determined by the District Board (monetary value only).</p>	<p>F) Awards 1. Z Club and Golden Z Club awards or any other identified awards will be determined by the District Board (monetary value only).</p>
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MOTION—Move to accept the amendments to the District 4 Rules of Procedures Section F Awards Rules 1. Moved by Debbie Field from the Zonta Club of Hamilton. Seconded by Jill Colburn of the Zonta Club of Jamestown. MOTION CARRIED.

<p>G) Standing Committees <i>New Addition</i></p>	<p>G) District Teams & Standing Committees 1. There will be four District Teams that will facilitate the partnership and activities of standing or other established committees.</p>
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	<p>Each team will be assigned an Area Director who serves as a link between the committee and District Board. Committee assignments to a team will be based on a common type of activities, interests and ability to build on committee strengths. Teams are as follows; Building Team, Engaging Team, Promoting Team and Governing Team.</p>
<p>2. There shall be at least the following standing committees, and such other standing and special committees as the District Board shall authorize to achieve biennial goals. Committees required by Zonta International: Bylaws and Resolutions Committee Membership Committee Service Committee Advocacy Committee Nominating Committee (as elected at District Conference)</p> <p>Other Committees can include: Awards: Jane M Klausman Scholarship, Young Women in Public Affairs Award Amelia Earhart Fellowship Z Club/Golden Z United Nations Finance Archives District Foundation Ambassadors Public Relations and Communications Leadership Development Risk Management Conference Committee</p>	<p>3. There shall be at least the following standing committees, and such other standing and special committees as the District Board shall authorize to achieve biennial goals. Committees required by Zonta International: Bylaws and Resolutions Committee Membership Committee Service Committee Advocacy Committee Nominating Committee (as elected at District Conference)</p> <p>Other Committees can include: Awards: Jane M Klausman Scholarship, Young Women in Public Affairs Award, STEM Amelia Earhart Fellowship Z Club/Golden Z United Nations Finance Archives District Foundation Ambassadors Public Relations and Communications Leadership Development Risk Management Conference Committee Add New - Club Creator & Zonta Spirit</p>

MOTION—Move to accept the amendments to the District 4 Rules of Procedures Section G Standing Committees Rules 1 & 3. Moved by Nancy Peacock from the Zonta Club of - Cheektowaga-Lancaster. Seconded by Darlene Gustin of the Zonta Club of Oakville. MOTION CARRIED.

<p>Communications 3. The District 4 website must be kept current, be content-appropriate, and have links to Zonta International and the District 4 clubs. It shall adhere to the Zonta International guidelines for websites.</p>	<p>Communications 3. The District 4 website must be kept current, be content-appropriate, and have links to Zonta International and the District 4 clubs. It shall adhere to the Zonta International guidelines for websites, including data protection guidelines.</p>
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<p>4. Clubs shall submit the names and contact information (addresses, primary phone number and email addresses) of their President and Treasurer to the Governor, Lieutenant Governor, District Treasurer, and appropriate Area Director by May 1st.</p>	<p>4. Clubs shall submit the names and contact information (addresses, primary phone number and email addresses) of their President and Treasurer to Zonta International, the Governor, Lieutenant Governor, District Treasurer, and appropriate Area Director by May 1st.</p>
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MOTION—Move to accept the amendments to the District 4 Rules of Procedures Section H Communications Committees Rules 3 & 4. Moved by Cindy Weir from the Zonta Club of Owen Sound. Seconded by Jenny Johnson, member of the Zonta Club of Kenmore. I second the motion.

Dorienne Cushman (ZC Guelph) asked why there needs to be a duplication of provision of contact information to ZI and the District. Nancy Peacock has suggested that it may be possible for this information to be shared between ZI and District and should be reviewed by the board. Members were encouraged to make sure that club information is correct and provided to the District. There was clarification requested regarding social media guidelines, which can be found on Zonta International.

MOTION CARRIED.

<p>Zonta International Convention 2. The international convention expenses of the incoming and outgoing governors will be paid by the district according to the District 4 reimbursement guidelines.</p>	<p>Zonta International Convention 2. The international Convention expenses of the incoming and outgoing governors will be paid by the District according to the District 4 reimbursement guidelines.</p>
<p>3. NEW</p>	<p>3. The Governor’s pin will transfer to the incoming Governor at the time of the International Convention.</p>

MOTION—Move to accept the amendments to the District 4 Rules of Procedures Section I Zonta International Convention 2 & 3. Moved by Jill Colburn from the Zonta Club of Jamestown. Seconded by Angela LaPaglia, member of the Zonta Club of Buffalo. MOTION CARRIED.

<p>** Interpretation by the Board on C- Area Meetings/Spring Work Shops, item 2.** As the Areas now work together to choose a location and host a workshop, C-Area Meetings/Spring Workshops Item 1, the responsibility for any losses should also be split between the clubs within the area as no one club is responsible. Section 2, will be interpreted to read as follows; "The financial goal for the Workshop is to break even. Any profits that the Workshop realizes will be forwarded to the</p>	<p>Delete – no longer necessary ** Interpretation by the Board on C- Area Meetings/Spring Work Shops, item 2.** As the Areas now work together to choose a location and host a workshop, C-Area Meetings/Spring Workshops Item 1, the responsibility for any losses should also be split between the clubs within the area as no one club is responsible. Section 2, will be interpreted to read as follows; "The financial goal for the Workshop is to break even. Any profits that the Workshop realizes will be forwarded to the</p>
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District; any losses will be underwritten equally by the clubs in the hosting Areas.”	District; any losses will be underwritten equally by the clubs in the hosting Areas.”
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MOTION—Move to accept the deletion the current Rules of Procedure Interpretation by the Board on C- Area Meetings/Spring Work Shops, item 2 in our District 4 Rules of Procedures. Moved by Cheryl Gruber from the Zonta Club of Warren. Seconded by Nancy McCulloch, member of the Zonta Club of Rochester. MOTION CARRIED.

Kathleen Douglass presented a proposed Amendments to Zonta International Bylaws.

Whereas the E Club of USA has request District 4s support in adding a Zonta International STEM Standing Scholarship Committee.

Therefore District 4 agrees to the addition of the STEM Scholarship Committee as outlined below in Bylaws SECTION 16.

Zonta International Governing Documents Article XIII, Committees, New SECTION 16. page 22

Current Wording	Proposed Wording
NEW SECTION 16 Article XIII COMMITTEES, SECTION 16	<u>Women in STEM Scholarship Committee.</u> <u>From submissions put forward by districts, this committee shall select and recommend to the Zonta International Board candidates for annual Zonta International Women in STEM Scholarships.</u>

MOTION—Move to approve proposed addition to the Zonta International Bylaws SECTION 16. Lindsay Edwards Area 4 Director from Zonta Club Batavia-Genesee County. Seconded by Anita Gatti Area 1 Director member of the Zonta Club of Kitchener Waterloo.

Holly Anderson provided further clarification regarding the reason for the need to propose this addition. Holly gave her support for this award as a stepping stone to the Amelia Earhart Fellowship. Virginia Vickers, Chair of the Awards Committee, further supported this addition of this award as a permanent part of the Awards system so that funds can be funnelled specifically to this award.

MOTION CARRIED.

Governor Sheena Poole called the 2nd business session of the 58th District 4 conference to recess and to reconvene at 10:40am.

Governor Sheena Poole called the 2nd Business session of the 58th District 4 Conference back to order. She called on Trish Mongeon, Conference chair and member of the Zonta Club of Hamilton 1 to introduce our Plenary Speaker Deidre Pike.



Deirdre Pike is a justice advocate, community researcher, and 2SLGBTQI+ training facilitator and regular columnist.

In 2001, Deirdre Pike joined the Social Planning and Research Council of Hamilton, retiring recently as a Senior Social Planner. Pike became known for her facilitation skills, community-based research, and policy work in poverty reduction, affordable housing and homelessness, and creating 2SLGBTQI+ positive spaces.

Since 2019, Deirdre has been the Justice and Outreach Program Consultant for the Anglican Diocese of Niagara. Her focus there has included climate justice, truth and reconciliation, human trafficking awareness, food insecurity, and anti-racism education. Pike is also the principal facilitator in Queer Positive Power, leading 2SLGBTQI+ Positive Space training.

In her presentation, Moving Beyond 'Shiny Diversity' Deirdre will explore the true meaning of equity, diversity and inclusion and how we can work to attain meaningful diversity and inclusion in our world.

Call for all clubs to action; more than words. “We do not see things as they are, but as we are.” – The Talmud. Focus on building a relationship...find out their story. JEDI-Justice, Equity, Diversity, Inclusivity with a goal towards liberation.

Justice: take down barriers

Equity: give everyone what they need to access opportunities they require

Diversity: not just race issue

Inclusion: fostering a sense of belonging

Ally, Advocate and Accomplice. Ally is an active and consistent practice of using power and privilege to achieve equity and inclusion. Advocate with voice; talk about uncomfortable situations to make change. Accomplish means to fold together; meaning I may not be part of the group we are working to help, but we walk together so that we can learn how to support and make a difference. Move beyond tolerance. The presentation will be available online.

Update from Foundation: \$4603. Area 4 is in the lead for donation.

Governor Sheena Poole declared the 2nd Business session of the 58th District 4 Conference closed.

Lunch break:

AD Awards

Area 5/6: Zonta Spirit: Invigorating meetings, ZC Corry
Membership: Development of Mentorship program, ZC Bradford

Area 4: Zonta Spirit: Hybrid Vigour Award, ZC Rochester
Membership: Fundraising, ZC Hamburg-Orchard Park

Area 3: Zonta Spirit: Stay visible, ZC Kenmore
Membership: Next Generation, ZC St. Catharines

Area 2: Zonta Spirit: Advocacy, ZC Brampton Caledon

Membership: Raising the Profile of Zonta, ZC Hamilton 1

Area 1: Zonta Spirit: Advocacy and Partnership Award, ZC Guelph
Membership: Welcoming Spirit and Club Growth, ZC Owen Sound

Governor Awards

Building Award: ZC Bradford
Engaging Award: ZC Jamestown
Promoting Award: ZC Oakville
Governing Award: ZC Brampton-Caledon

Awards Chair, Victoria Vickers, introduced 2022 District 4 Young Women in Public Affairs and International YWPA winner, Ava Forbes-Schnick, sponsored by ZC Guelph.

Session 3

Governor Sheena Poole called the 3rd Business session of the 58th District 4 Conference to order. She called on District Secretary, Julie Brown, to take roll call.

8 District Officers
30 Delegates
2 Proxies
40 Total Voting Delegates

Governor Sheena Poole called on Credentials Chair, Joan Westcott, to present the Credentials report.

8 District Officers
30 Delegates (28 delegates, 2 alternates)
2 Proxies
40 Total voting delegates

MOTION—Move to accept the Credentials Report as presented. Moved by Donna Ketchum-Colletta from the Zonta Club of Hamburg-Orchard Park. Seconded by Virginia Vickers from the Zonta Club of St. Catharines. MOTION CARRIED.

Governor Sheena Poole called on Holly Anderson to present Amelia Earhart silent basket winners.

Governor Sheena Poole yielded the floor to our District 4 International Representative and International President-Elect, Salla Tuominen to present the Strategic Plan 2023-2030 for Zonta, which was voted on at the 2020 – 2022 convention as part of Resolution 2. Board reports regarding the [process of developing the Strategic Plan](#) can be found on the ZI website. The [Strategic Plan](#) is now also available on the ZI website.

Janice Durmis, Foundation Chair, reported \$5725 raised for the Foundation.

Governor Sheena Poole introduced the D4 Committee Teams to lead a Q & A.

Building Team: Jane Newman presented the following information 81 new members. Lost 2 clubs, but gained one new club: Central York. Members 2022-711, Members 2023-565.

Engaging Team: Cheryl Gruber recommended that clubs complete a service project to take place during the 16 Days of Activism. Flyers to promote awareness will be available on the website. Joan Westcott presented information about addressing Intimate Partner Violence. 46 municipalities have declared Intimate Partner Violence at epidemic.

Governance Team: Question regarding the ability to track the total amount of money given to ZIF over a lifetime of giving. Currently, that is only available by contacting the Foundation. There was a question about renaming STEM to STEAM, which Governor Sheena suggested was a longer conversation.

Governor Sheena Poole declared the 3rd business session of the 58th District 4 conference at recess to reconvene at 4:20 at the completion of the two session sets of workshops.

Workshops:

Session A

Signal for Help: Tanya Tagwerker
 Climate Change Framework: Faria Latif
 Why Change Matters for Club Success: Club panel discussion

Session B

Signal for Help (continued): Tanya Tagwerker
 Zonta Club Marketing 101: Santina Hughes, Serenity Creative Agency
 Together WE Lead. Leadership that Makes a Difference: Janice Durmis

Governor Sheena Poole called the 3rd Business session of the 58th District 4 Conference to resume. She called on Trish Mongeon, Conference Chair, to thank the Conference Committee.

She then called upon Joan Westcott, Credentials Chair to provide the final numbers of the Conference.

	Business Session 1	Business Session 2	Business Session 3
Elected District Officers	8	8	8
Accredited Delegate Votes	28	28	28
Accredited Alternates Substituting for Delegate Votes	1	2	2
Total Vote Authorized this session	2	2	2

Final Credential Report

Total Number of Clubs in District 4	29
Clubs represented by delegates	26
Clubs represented by proxies	2
Clubs not represented	1

Attendance Report

District Board	8
International Representative	1
Other Zontians Registered	105
Guests Registered	0
Total Registered	114

Governor Poole then presented the Call to District 2024 Summits
 Area 1 & 2 Summit: April 6, 2024 at the Springfield Golf & Country Club
 Area 3 & 4 Summit: April 2024 location and date to be determined
 Area 5 Summit: April 20, Cross Creek Resort, Titusville, PA

She then presented the Call to Convention 2024 in Brisbane, Australia.

Holly Anderson was called to present final totals for the Amelia Earhart Fellowship Silent Auction and Raffle. Final total will be close to \$4000.

April 20, 2024 – 50th Anniversary celebration for ZC Oakville
 November 11-12, 2023 – Holiday Fest at Batavia Downs ZC Batavia Genesee

Governor Sheena Poole called on Governor-Elect Dr. Jane Newman for the Call to Conference 2025. Conference will be hosted in Southwestern Ontario in September 2025.

Governor Sheena Poole announced ZI 2026 Convention from July 11-14 in Vancouver, British Columbia.

Governor Sheena Poole called the closure of 3rd Business Session and the 58th District 4 Conference 2023.

DISTRICT BUSINESS

Proposed Amendments to the Zonta International District 4 Rules of Procedure

Side by Side Comparison of Changes to the District 4 Rules of Procedure

Link to Current District 4 Rules of Procedure <https://members.zontadistrict4.org/wp-content/uploads/2025/01/D4-Rules-of-Procedure-September-21-2023.pdf>

The numbers in far left-hand column refer to the item in the District 4 Rules of Procedure. In the next column (Current) is the wording of the relevant provisions from the Rules of Procedure. In the right-hand side and the Proposed wording changes including substitutions, additions, deletions. The change and rational is explained under each the proposals.

Item	Current	Proposed
D	Nominating Committee	
	<p>The Chair of the District Nominating Committee shall request, prior to January 31st of each odd numbered year, suggestions from each club for nominees for each position to be filled by election at the succeeding Conference. Nomination forms shall be submitted for each name suggested. The deadline for Nomination forms from clubs shall be March 15th of the odd year.</p>	<p>Delete existing wording and substitute with the following. By March 15th of each odd numbered year of the biennium, the Nominating Committee shall contact Club Presidents for the purpose of identifying nominees for each District position to be filled by election for the succeeding biennium. The Committee may also conduct outreach activities to District members for solicitation of potential candidates for nomination. The Deadline for nomination form submissions is June 5.</p>
	<p>Change: Date changes and inclusion of outreach activities beyond Club Presidents.</p> <p>Rationale: Potential nominees and club presidents who may serve as club nominees may have recently entered respective positions in their clubs and previous dates do not provide sufficient time to identify and gain knowledge of potential candidate’s knowledge, skills and abilities.</p> <p>Supported and Recommended by the District 4 Board</p>	
1.	<p>The committee shall screen the suggested nominees based on the recorded qualifications, and on the committee’s own knowledge and judgment. The individual suggested nominee must not be approached and asked to serve on an elected position until the nominating committee has had the opportunity to review and recommend the individual to stand for election. Once the individual has been approved by the nominating committee they will then be approached</p>	<p>Delete existing wording and substitute with the following: The committee shall screen nominees based on qualifications recorded on the Nomination form and must meet qualifications for the position nominated as of June 1st. Nominees who meet qualifications for the position nominated with their consent will have their name placed on the Slate of Candidates. Nominees that did not meet qualification requirements will be notified.</p>

	and asked to serve either by the nominating committee or the nominating club.	
	<p>Changes & Rationale: this proposal changes the methodology used. Rationale: Streamlines the process</p> <p>Supported and Recommended by the District 4 Board</p>	
Item	Current	Proposed
2.	<p>The Nominating Committee shall prepare a slate of one or more candidates for the District Nominating Committee. No name shall be listed without the member’s consent to serve, if elected.</p> <p>No member of the Nominating Committee shall be eligible for nomination at any club or district level of Zonta International while serving on the committee.</p>	<p>The Nominating Committee shall prepare a slate of one or more candidates for the District Nominating Committee. No name shall be listed without the member’s consent to serve, if elected.</p> <p>Delete the following No member of the Nominating Committee shall be eligible for nomination at any club or district level of Zonta International while serving on the committee.</p> <p>Substitute with the following: No member of the Nominating Committee shall be eligible for nomination at the District level while serving on the District Nominating Committee.</p>
	<p>Change: Slate of Candidates is addressed in item D1. Removes prohibition of member of the Nominating Committee eligibility to be nominated for a club level position.</p> <p>Rationale: This is a District prohibition, not specific to international bylaws for Districts. Also not included in bylaws. Some clubs are small, and elimination may pose an issue to ensure availability of club officers.</p> <p>Supported and Recommended by the District 4 Board</p>	
Item	Current	Proposed
3.	<p>The report of the Nominating Committee shall be sent to each District Officer and each club in the District at least sixty (60) day before voting commences. The Report should be received in time so all required information and documentation regarding the election can be sent in “Call to Conference”</p>	<p>Delete existing wording and substitute with the following.</p> <p>The report of the Nominating Committee shall be sent to each District Officer and Club in the District at least sixty (60) days prior to the commencement of voting or a date to be determined by the Governor to ensure inclusion into the “Call for Conference”</p>

	<p>Change & Rationale: Includes a TBD established by Governor to ensure inclusion in Call to Conference. Allows flexibility</p> <p>Supported and Recommended by the District 4 Board</p>	
Item	Current	Proposed
4.	Additional nominations may be made to the District Nominating Committee. If voting is to be held in person at the conference, additional nominations must be received by a date determined by the District Board and outlined in the Call to Conference, the deadline for additional nominations and the date voting commences must be clearly identified in the “Call to Conference”	<p>Delete existing wording and substitute with the following.</p> <p>Additional nominations may be made after the June 1st deadline. The deadline for the receipt of additional nomination will be determined by the Governor and specified in the Call to Conference. When making a decision on the date, the Governor will consider the type of voting/election e.g. online preconference voting/election or in person conference voting/election. .</p>
	<p>Change & Rationale: Clarifies the language.</p> <p>Supported and Recommended by the District 4 Board</p>	
5.	The District Board will determine the time and location, whether prior to or during the District 4 Conference of the nominated candidates’ speeches and election.	No Change Proposed
6.	The Area Directors shall be elected by the Clubs in the area	<p>Delete existing wording and substitute with the following.</p> <p>Area Directors are elected exclusively by the Clubs situated within the designated area.</p>
	<p>Change & Rationale: Clarifies the language.</p> <p>Supported and Recommended by the District 4 Board</p>	
Item	Current	Proposed
7.	The Nominating Committee is elected by plurality vote; all other offices are by majority vote. For office requiring a majority vote, if there is a tie vote or one where no candidates receives a clear majority of votes cast, only the two (2) candidates receiving the largest number of votes will remain on the second ballot for a run-off vote. Run-off voting would continue until a candidate achieves a clear majority.	<p>Delete existing wording and substitute with the following:</p> <p>The Nominating Committee is elected by plurality vote. All other offices are elected by a majority vote.</p> <p>For positions elected by majority vote;</p> <ul style="list-style-type: none"> • If there is a tie vote or no candidate has the majority vote, only the two(2) candidates who received the largest

		<p>number of votes will remain on the ballot for a second ballot for a run-off vote.</p> <ul style="list-style-type: none"> • Run-off will continue until one candidate receives a majority vote.
<p>Change & Rationale: Clarifies language</p> <p>Supported and Recommended by the District 4 Board</p>		
Item	Current	Proposed
8.	Campaigning Policy	
	<p>Disallowed activities:</p> <ol style="list-style-type: none"> Speeches requesting votes will not be allowed, except during an official candidate’s speech made as part of the business session at the Conference. No current or past officer or director of Zonta International or current of past officer of the District shall seek to influence members to vote for or against a particular candidate through either verbal or written means. No gifts, trinkets, buttons or promotional material (such as flyers, brochures or resumes including social media) shall be distributed on behalf of any candidate for campaign purposes either before or during the Conference other than material provided by the District Nominating Committee. 	<p>Add the underlined portion delete the strike through portion</p> <p>Disallowed activities:</p> <ol style="list-style-type: none"> Speeches requesting votes will not be allowed, except during an official candidate’s speech made as part of the business session at the Conference <u>or at designated meeting in conjunction with electronic voting.</u> No current or past officer or director of Zonta International or current of past officer of the District shall seek to influence members to vote for or against a particular candidate. through either verbal or written means. No gifts, trinkets, buttons or promotional material (such as flyers, brochures or resumes including social media) shall be distributed on behalf of any candidate for campaign purposes either before or during the Conference <u>or electronic voting</u> other than material provided by the District Nominating Committee.
<p>Changes & Rationale Includes reference to electronic voting. Provides greater clarity</p> <p>Supported and Recommended by the District 4 Board</p>		

Amendment to D4 Rules of Procedure - Proposed by the District 4 Board		
Item	Current	Proposed
9.	Section B) District Conference	
	No clause exists.	<p>Add a new clause Section B) Item 15</p> <p>Supporting Members will be assessed additional fees when registering for the District Conference. Additional fees will include the Conference assessment fee for the District and any other reasonable administrative costs.</p>
<p>Change & Rationale: The District 4 Board agrees that Supporting Members do not pay District Dues or Conference assessments. District members are assessed a conference assessment fee and District Dues. According to the District 4 By-laws, Supporting Members can attend the District Conference but cannot participate or vote. The Board recommends that Supporting Members should pay as a minimum the Conference assessment fee with their registration.</p>		

Zonta International and District By-laws

Proposed Zonta International By-laws and District 4 Bylaws Amendments

Proposed changes to the Zonta International By-laws, if approved, will be forwarded to Zonta International to be dealt with at the next Convention in Vancouver. [Link to Zonta International By-laws.](#) Proposed amendments to the D4 By-laws, if approved, will not come into effect until the 2026-2028 biennium. Link to the District 4 By-laws <https://members.zontadistrict4.org/wp-content/uploads/2025/01/District-4-Bylaws-June-3-2023.pdf>.

Zonta International Existing	Zonta International CHANGES
<p>Article IV Members</p> <p>SECTION 3. Supporting Members. A supporting member holds direct membership at the international level.</p> <p>(a) Eligibility. New members must:</p> <ol style="list-style-type: none"> (1) Hold experience in a recognized business or profession. (2) Express a commitment to upholding the mission, objects and vision of Zonta International. (3) Comply with the rules and policies of Zonta International. <p>(b) Rights. A supporting member may:</p> <ol style="list-style-type: none"> (1) Participate, without voting rights, in Zonta International Convention, events and programs. (2) Serve on international level committees of Zonta International 	<p>Delete Article IV Members, Section 3 (b) Subsection (2)</p> <p>SECTION 3. Supporting Members. A supporting member holds direct membership at the international level.</p> <p>(a) Eligibility. New members must:</p> <ol style="list-style-type: none"> (1) Hold experience in a recognized business or profession. (2) Express a commitment to upholding the mission, objects and vision of Zonta International. (3) Comply with the rules and policies of Zonta International. <p>(b) Rights. A supporting member may:</p> <ol style="list-style-type: none"> (1) Participate, without voting rights, in Zonta International Convention, events and programs. (2) Serve on international level committees of Zonta International
<p>RATIONALE</p> <p>A supporting member does not pay district or club dues. Supporting members cannot vote. They should be ineligible to serve on an international committee who has a vote within the committee making decisions for Zonta International.</p> <p>Supporting members are taking a position on an international committee for members who pay international, district and club dues and have a vote.</p> <p>Supported and Recommended by the District 4 Board</p>	
Existing	CHANGES
<p>2. Zonta International By-laws Article XIV Districts</p> <p>SECTION 1. Definition and Purpose. A district is a group of Zonta clubs and e-</p>	<p>Delete Reference to e-club Article XIV Districts</p> <p>SECTION 1. Definition and Purpose. A district is a group of Zonta clubs and e-</p>

<p>clubs within a geographical territory or territories, as determined by the Zonta International Board.</p>	<p>clubs within a geographical territory or territories, as determined by the Zonta International Board.</p>
<p>Article XIV District</p> <p>SECTION 3. Members. Each Zonta club and each e-club within the established boundaries of a district shall be a member of that district.</p>	<p>Delete Reference to e-club Article XIV District</p> <p>SECTION 3. Members. Each Zonta club and each e-club within the established boundaries of a district shall be a member of that district.</p>
<p>Article III Policy</p> <p>SECTION 1. Nonpartisan and Nonsectarian. Zonta International, its districts and its clubs* shall be nonpartisan and nonsectarian.</p> <p>*All references to Zonta clubs or clubs include e-clubs, unless otherwise indicated.</p>	<p>Delete * and reference to e-clubs Article III Policy</p> <p>SECTION 1. Nonpartisan and Nonsectarian. Zonta International, its districts and its clubs* shall be nonpartisan and nonsectarian.</p> <p>*All references to Zonta clubs or clubs include e-clubs, unless otherwise indicated.</p>
<p>There should be no difference between club and e-club name. Remove the name e-club from Zonta International bylaws.</p> <p>RATIONALE</p> <p>The Zonta International bylaws state “clubs may hold their meetings through the use of electronic communication.”</p> <p>There should not be a differentiation between clubs and e-clubs.</p> <ul style="list-style-type: none"> • Clubs all over the world meet online for their general and board meetings without having to acknowledge they are a hybrid club. • Club and e-clubs have the same Zonta International and District bylaws, therefore, should all be called clubs. <p>E-Clubs have an inherent bias against them.</p> <ul style="list-style-type: none"> • E-clubs are chartered as an online club. • E-Clubs meet in person and conduct business, Service. Advocacy, social in person. • Globally, people are not familiar with the words e-club or online club. <p>Supported and recommended by the District 4 Board</p>	
<p> </p>	
<p>3.District 4 By-law Changes</p>	
<p>Existing</p>	<p>Proposed</p>
<p>Article XIV Zonta International Supporting Members</p> <p>District 4 shall allow Supporting Members of Zonta International to attend District Conference, area meetings and other events, as a guest. Supporting members shall not</p>	<p>Article XIV Zonta International Supporting Members</p> <p>Delete and substitute with the following.</p> <p>Supporting members hold direct membership with Zonta International and are not</p>

<p>have voting rights and cannot participate in the business sessions of conference.</p>	<p>considered members of District 4. Therefore, supporting members will hold the same status and privileges at District 4 functions as non-district members or guests.</p>
<p>RATIONALE</p> <p>Supporting members do not pay District 4 and club dues. They have no voting rights, and they cannot participate in business sessions of conference.</p> <p>Clubs have delegates to vote at ZI Convention, district conference and at the club level.</p> <p>Zonta International members pay club and district dues. They are assessed a fee for conference in District 4.</p> <p>Supporting members are not a member of District 4 and do not have the right to participate in business sessions of conference where voting is done and information concerning the district is discussed.</p> <p>Information provided in business sessions of the D4 Convention or international committees is proprietary to Zonta and should not be disclosed to non-members. Confidentiality should be maintained to protect our interests.</p> <p>Reference to Governing Documents International</p> <p>Section IV Section 3 Supporting Members – A supporting member holds direct membership at the International Level.</p> <p>(b) Rights A supporting member may:</p> <p>(1) Participate without voting rights in Zonta International Convention, events, and programs</p> <p>(2) Serves on International Committees of Zonta International</p> <p>District</p> <p>Article XIV Section 3, Member – Each Zonta Club and each e-club within the established boundaries of a district shall be a member of the district.</p>	
<p>The D4 Board <u>does not</u> support this proposal</p> <p>Rationale:</p> <p>The existing By-law clause clearly identifies that supporting members have no voting rights and cannot participate in the business session. It does allow attendance.</p> <p>The proposed amendment restricts attendance at business meetings.</p> <p>The D4 Board does not support this proposed amendment for the following reasons:</p> <ul style="list-style-type: none"> • When there is a business session, Zonta International information and District 4 information is often intermingled. 	

- Membership in Zonta is declining and we need members. We do not know why Supporting Members have left their club. Supporting members who attend District 4 meetings are still interested in Zonta. These members should be encouraged to become full members again. Not allowing them to attend business sessions may alienate Supporting Members further.
- Zonta International restricts supporting members from voting at Convention but allows them to attend business sessions. The current D4 By-laws are reflective of this approach.
- The International Representative does not pay district dues. The proposed clause also raises concerns about the International Representative's ability to attend business sessions. This is inappropriate
- The proposed amendment does not deal with Summits/area meetings

Contact for Questions

2024-2026 District 4 Governor Jane Newman

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Enjoy the 59th District 4 Conference 2025!

Thank you!